

Victor Primary School

VPS Building Council Minutes

September 25, 2018

VPS Room 101

7:45 a.m.

Facilitator: Jen Check

Notetaker: Jen Check, Leah Kedley

Members: Merry Braithwaite, Matt Mulvaney, Mike Musselman, Sarah O'Hare, Stephanie O'Shell, Gina Peterson, Hilary Ross, Chris Space, Leslie Summerson

Guests: Leah Kedley

Minutes

#	Topic/Subject			
Opening				
1	Welcome	Facilitator	1 min	
2	Approve minutes	Facilitator	3 min	Members approved minutes from the meeting on September 17, 2018.
3	Review agenda	Facilitator	1 min	
4	Introductions	Facilitator	5 min	
Guest Presentation			0 min	None
5				
Old Business			40 min	None
New Business			15 min	
6	Goal Development			<p>Members reviewed possible goal ideas created by the 2017-2018 Council and created the following list of considerations. Members used a voting process to better understand the priorities of the group and potential goals for our work this year.</p> <ul style="list-style-type: none"> ● Enhancing Field Days (Consider Goal for Sub-Committee) ● Enhanced Enrichment Opportunities ● Recess Opportunities/Outdoor Play Spaces ● Bus and Dismissal ● Peer Placement From Second to Third Grade ● Promote Inter-Classroom Collaboration (Consider Goal for Council) ● Evening Family Events (student-driven) ● Studio Day Focused on the Arts (Consider Goal for Council) ● Excellence in Teaching Award ● Electronics Agreement/Protocol for Students

				<p>The following areas identified during the brainstorming session will be addressed in the alternate ways noted below:</p> <ul style="list-style-type: none"> ● Recess Opportunities/Play Spaces - Jen is working with Kevin Swartz, VIS Principal, and PTSA to look at ways to support this based on recommendations from the 2017-2018 Building Council subcommittee and based on feedback we would like to obtain from an individual or organization, which takes into account the number of children who use the space and the age range of children using the space. ● Arrival and Dismissal - The logistics involved with the use of the new bus loop at the Early Childhood School have had an impact on the VPS arrival and dismissal times. This has been getting closer and closer to the regular school day times each day and we anticipate this will be ● Peer Placement - We will talk about placement information during the spring together as a council.
7	Invitee Positions			<p>Considering our tentative goals and current representation, members recommend adding the following invitee positions: Teacher Aide, Third Grade Teacher</p> <p>An invitation will be included in the upcoming weekly staff communication to join us at our next meeting and all remaining meetings for the school year.</p>
Closing			5 min	
8	Review assigned tasks	Minute Taker	1 min	<p>Jen will include an invitation for a teacher aide to join the VPS Building Council.</p> <p>Sarah O'Hare will ask if any third grade teacher is interested in joining council at the upcoming third grade meeting.</p>
9	Set agenda and roles for next mtg.	Facilitator	2 min	<p>Review Minutes</p> <p>Finalize Goals and Create Plan to Address Each One</p> <p>Title 1 Information Sharing and Feedback</p>
10	Parking Lot Attendant	Facilitator	2 min	
11	Roundtable	All	4 min	

Next Meeting Dates:

Friday, October 12, 2018: 7:45 - 9:00 a.m. in Room 101
 Wednesday, October 24, 2018: 7:45 - 9:00 a.m. in Room 101
 Friday, November 16, 2018: 7:45 - 9:00 a.m. in Room 101
 Friday, December 14, 2018: 7:45 - 9:00 a.m. in Room 101
 Friday, January 11, 2019: 7:45 - 9:00 a.m. in Room 101
 Friday, January 25, 2019: 7:45 - 9:00 a.m. in Room 101
 Friday, February 8, 2019: 7:45 - 9:00 a.m. in Room 101
 Friday, March 22, 2019: 7:45 - 9:00 a.m. in Room 101
 Friday, April 26, 2019: 7:45 - 9:00 a.m. in Room 101

Friday, May 17, 2019: 7:45 - 9:00 a.m. in Room 101

Friday, May 31, 2019: 7:45 - 9:00 a.m. in Room 101

Friday, June 21, 2019: 7:45 - 9:00 a.m. in Room 101