



**Victor Central School District  
District Council  
MINUTES**

**APPROVED June 15, 2022 MINUTES  
Primary Library  
District Council Meeting 3:45-5:00**

<b>Roles:</b>
Facilitator: Roni Puglisi

<b>Members:</b>	
Gisela Armbruster – Teacher	<del>Sarah Mack – Parent</del>
Shawn Baldwin – Parent	Dawn Pierson – Parent
Heather Boyle – Teacher	Roni Puglisi – Administrator
Tiffany Doan – Student	Darcy Ross – Teacher
Linda Izzo – Teacher	Kristina Sykes – Teacher
Carrie Goodell – Administrator	Staci Thibodeau – Administrator
Victoria Hudson - Parent	Mindy Wade – Teacher
<del>Andrew Kovalski – Student</del>	

**Guests:** Keary Pender, ECS Principal; Heidi Robb, Primary Principal; Karen Finter, Director of Math and Science

<b>Opening</b>			<b>2 min.</b>	
1	Welcome	Roni	3 min	Time was provided to review the minutes from the previous district council meeting.
2	Approve minutes of 00/00/2019	N/A	0 min	Minutes were approved by Gisela Armbruster and Linda Izzo
3	Review agenda	Roni	3 min	

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<b>Guest Presentation</b>		<b>15</b>		
4	Karen Finter			<p>Federally-Funded Title Grant Programs in VCS</p> <ul style="list-style-type: none"> <li>● Karen Finter is the VCS Title Grant Administrator</li> <li>● Shared differences between Title I,II,III, IV</li> <li>● Shared process for determining how students are identified for Title I intervention; Process reviewed two to three times per year</li> <li>● Parent involvement occurs through formal notification of intervention and annual meetings (e.g., SDM, building events), progress is communicated throughout the year</li> <li>● Federal programs are monitored routinely by NYSED</li> </ul>
<b>Old Business</b>		<b>10 min</b>		
5	Shared Decision Making Training Recommendations		10 min	<ul style="list-style-type: none"> <li>● Reviewed draft District Council Recommendations created at May 2022 District Council meeting</li> <li>● Recommendations focused on Teachers’ perspective, Parent perspective, and considerations to Leadership/Council Facilitators</li> <li>● Council was in agreement with draft recommendations; Roni will share this information with Karen Finter and Dr. Terranova</li> </ul>
<b>New Business</b>		<b>35 min</b>		
6	Update from Building Councils	Guests/ Council Member Updates	25	<ul style="list-style-type: none"> <li>● ECS: Keary Pender shared the process for how the Building Council created the building level goals. From the process, the feedback from teachers and families was on how to support the social-emotional health and skills of the learners. The council used the CASEL framework to give direction to the work the council participated in. The goals were divided into different competencies that provided direction for each meeting. Practiced</li> </ul>

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				<p>grade-appropriate social skills, culminating in a school-wide buddy class activity; Provided resources for families to access over the summer to continue SEL growth</p> <ul style="list-style-type: none"><li>● PRI: Refine systems of support that meet the needs of all students; Each month focused on parent communication/resources and read alouds tied to monthly topic</li><li>● INT: Initially, the team wanted to revisit and review the master schedule. The team decided to halt this work to better coordinate with the strategic plan. The council shifted its focus to providing books to the community book room. In addition, the council analyzed the technology priorities, skills, and behavior. The council reviewed how student technology usage has shifted over time through surveys to plan for targeted technology education for educators, students, and families.</li><li>● JH: Focus on social development and building a sense of unity and citizenship; Focus on student character development through shared positive experiences (e.g., Kahoot trivia during lunch), R3 initiative (i.e., Catch kids upholding expectations and rewarding them with R3 stickers); Students could cash in stickers, earning 10 pizza parties and nearly 70 donut parties.</li><li>● SH: Open House - survey results showed a strong desire to maintain the current format and allow visitors to hear directly from instructors and visit classrooms according to a set schedule; discussion of parent forum opportunities for a greater emphasis on the SEL needs of students and how parents can assist at home. Potential forum presentation</li></ul>
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				<p>topics were generated. Counselors developed a presentation on effective study skills and habits that was presented to all students as a result of this discussion; Recognition of two VSHS Building Council Outstanding Student Award winners at Awards Night; discussions about the VCSD Code of Conduct, in particular the suggested expansion of inappropriate language to include "discriminatory" and "hate speech."</p>
7	Review District Council Goals	All	10 min	<ul style="list-style-type: none"> <li>● Reviewed building council goals at beginning and end of school year</li> <li>● Develop SDM training for 2022</li> <li>● Seek feedback regarding SDM training</li> <li>● Collect feedback for next SDM training</li> <li>● Reviewed Code of Conduct</li> <li>● Received updates on Capital Improvement Project, Strategic Planning, SEL, Curriculum and Instruction</li> <li>● Consider rationale and make recommendation for bringing SDM Councils together at a different time of year</li> </ul>
<b>Closing</b>			<b>10 min</b>	
8	Review assigned tasks / Approve minutes via email	Facilitator	5 min	Council members will provide feedback about draft minutes via email to wrap up the year.
9	Parking Lot	Facilitator	5 min	<ul style="list-style-type: none"> <li>● Provide notice to buildings when Code of Conduct is reviewed next year to seek feedback from the building regarding possible revisions</li> </ul>
10	Roundtable	All	5 min	Thank you, Roni! Thank you to all teachers, students, parents and administrators on the Council. It has been a great group!