

Victor Central School  
Board of Education  
PROPOSED AGENDA  
Regular Meeting, Wednesday, November 10, 2021 – 5:30 PM  
Early Childhood School Boardroom  
953 High Street, Victor, NY 14564

***It is expected that, upon opening the meeting, a motion will be made to adjourn to executive session and that the regular meeting will begin at 7:15 PM***

✓ Á = Board Action Expected

**1. Meeting Called to Order by President Tim DeLucia**

- ✓ • Á Motion to enter executive session to discuss employment history of specific individuals.
- ✓ • Á Motion to return to regular session.
- A. **Moment of Silence**
- B. **Pledge to the Flag**
- C. **Greetings to Visitors**
- D. **Reading of Fire Evacuation Procedure**  
(In case of a fire, would everyone please follow the EXIT signs to the outside of the building. Please stay completely clear of the building to provide space for any Fire Department vehicles.)

✓ **2. Approval of the Agenda**

**3. Superintendent's Update**

**4. Presentations/Recognitions:**

- Á **Veteran Appreciation and Recognition**

**5. Public Participation:** The Board of Education invites you, members of the school community, to feel comfortable in sharing matters of interest or concern that you might have with us. Although the Board's work is open to the public, this is not a meeting with the public. All matters brought to the attention of the Board during the public session may be taken under consideration for future response or action. If you wish to speak, please sign-up at the table where you entered the Boardroom. The Chair will be happy to recognize those of you who wish to speak. When you approach the microphone please identify yourself before presenting your thoughts.

*(Individual comments will be limited to 3 minutes and the total time for this portion of the agenda will be limited to 15 minutes.)*

Please note, issues related to specific School District personnel or students must be brought to the attention of the Superintendent of Schools privately as they are not discussable at this venue. Thank you.

✓ **6. Acceptance of Consent Items (5 min.)**

- A. **Minutes of the Regular Board Meeting on October 14, 2021 and the Special Board Meeting on October 25, 2021;**
- B. **Treasurer's Report for the month ending September 30, 2021;**
- C. **Personnel Agenda;**

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- D. Recommendations of the Committee on Special Education from the meetings of September 30, 2021, October 13, 14, 15, 18, 19, 21, 22, 25, 26, 27, 28, 2021, November 1, 2, 3, 4, 5, 8, 9, 10, 2021 and from the Committee on Preschool Special Education from the meetings of October 12, 26, 2021;**
- E. Accept the Tax Collectors Report;**
- F. Declare the following as surplus:**
  - Á Epson Perfection V350 Scanner with VCS tag #04361;
  - Á Monroe PM215 Shredder with VCS tag #014325;
  - Á Smart and NEC Projectors with VCS tag #s 02593, 010078, 012059, 012060, 012067, 012074, 012691;
- G. Appoint Brian Siesto as part of the Instructional Material Review Committee for the 2021-2022 School Year;**
- H. Appoint Curriculum Council to review/revise Professional Learning Plan for 2022-2023;**
- I. Adopt the 2022-2023 Budget Development Calendar;**
- J. Approve the MOA between the Civil Service Employee's Association, Inc. and the Victor Central School District as submitted;**
- K. Approve Facilities Committee Recommendations from August 2021 to use additional Capital Project funds as submitted in a memo from Derek Vallese, Assistant Superintendent for Business dated 11/3/21; and**
- L. Approve the Nordic Skiing Incomplete Team with Pittsford Central School District for the 2021-2022 School Year.**

**7. A. Campus News**

✓ **B. Approve the Professional Learning Plan for 2021-2022** (*Karen Finter and Kristin Williamson; 15 min.*)

✓ **C. Approve the following field trip:**

- Á SEAS Club to the Florida Everglades & Florida Keys from 4/9/22 – 4/13/22;

**8. Meeting Reports**

- A. Monroe County School Boards Association Committee Reports**
- B. Standing Committee Updates**

- 9. Public Participation:** The Board of Education invites you, members of the school community, to feel comfortable in sharing matters of interest or concern that you might have with us. Although the Board's work is open to the public, this is not a meeting with the public. All matters brought to the attention of the Board during the public session may be taken under consideration for future response or action. If you wish to speak, please sign-up at the table where you entered the Boardroom. The Chair will be happy to recognize those of you who wish to speak. When you approach the microphone please identify yourself before presenting your thoughts.

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**10. Upcoming Events/Meetings**

**A. Next Regular Board Meeting, Thursday, December 9, 2021**

✓ **11. Adjourn**

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**Unapproved Minutes of the Regular Meeting of October 14, 2021  
Early Childhood School Boardroom  
953 High Street  
Victor, New York 14564**

<b>CALL TO ORDER</b>	President Tim DeLucia called the meeting to order at 5:40 PM.
<b>Members Present</b>	Karen Ballard, Tim DeLucia, Chris Eckhardt, Kristin Elliott, Elizabeth Mitchell, Trisha Turner (arrived at 5:47 PM)
<b>Member Absent</b>	Christopher Parks
<b>ENTER EXECUTIVE SESSION</b>	A motion was made by K. Elliott, seconded by E. Mitchell, to enter executive session at 5:41 PM to discuss collective negotiations. The motion was carried. 5 yes 0 no
<b>REGULAR SESSION</b>	A motion was made by K. Ballard, seconded by T. Turner, to return to regular session at 7:10 PM. The motion was carried. 6 yes 0 no
<b>APPROVE AGENDA</b>	A motion was made by K. Ballard, seconded by E. Mitchell, to approve the agenda. The motion was carried. 6 yes 0 no
<b>SUPERINTENDENT'S UPDATE</b>	Superintendent Terranova talked about attending the New York State Counsel of School Superintendent's (NYSCOSS) Conference over a week ago. One particular presentation he attended that he felt was extremely compelling was by Bill Daggett who is the Founder and Chairman of the International Center for Leadership in Education. This presentation has a direct relationship to the Strategic Planning process the District is undergoing. He is a member of the Learning 2025 Initiative where they talk about present reality and forward thinking when it comes to education. He then talked about Victor's Strategic Planning Counsel that will be meeting next week.
<b>PRESENTATIONS/ RECOGNITIONS Board of Education Recognition Month</b>	Board of Education President Tim DeLucia thanked his fellow colleagues for the hours of volunteer work and effort they put in. He said he appreciates them and learns something from them every time they meet. Superintendent Terranova then talked about Board of Education Appreciation Month. He thanked all of the Board Members for their leadership, dedication and humility. He said he greatly appreciates the transparency and honest conversations and discussions.
<b>Victor Indoor Percussion Ensemble (VIPE) 2020-2021 State Champions</b>	Director of VIPE, Mark Gowman spoke about the 2020-2021 season. He said the season was done through video competition. Half of the group was in 7 <sup>th</sup> and 8 <sup>th</sup> grade and competed on a state and national level. They had an undefeated season and won their 8 <sup>th</sup> State Championship in 16 years. Each student was presented with a certificate recognizing their accomplishments and a plaque was presented to the group.

# VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

## PUBLIC PARTICIPATION

Anne Rine, a parent, expressed how she believes in the freedom of choice and personal responsibility. She does not want the District to mandate mask wearing, instead let it be a choice.

## CONSENT ITEMS

A motion was made by K. Elliott, seconded by C. Eckhardt to approve, upon recommendation of the Superintendent, the following consent items:

## MINUTES

Minutes of the Regular Board Meeting on September 9, 2021;

## FINANCIAL STATEMENTS

Treasurer's Report for the month ending August 31, 2021;

## PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

## Instructional Probationary Appointments:

The probationary appointment of **Ryan Ellis**, who has pending certification in Mathematics Grades 7-12, to a probationary position as a Mathematics Teacher, effective October 18, 2021, at an annual salary of \$44,300 (Step 1B+45) which will be prorated based upon start date, leading towards tenure in Mathematics Education.

The probationary appointment of **Amanda Jorgensen**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as a Teacher Assistant, effective November 1, 2021, at an annual salary of \$29,594 (Step 5+36) which will be prorated based upon start date, leading towards tenure as a Teacher Assistant.

## Appointments:

The appointment of **Dawn Landes**, Per Diem Tutor, effective September 1, 2021, at an hourly rate of \$40.00.

The appointment of **Claire Noonan** at 1/200th of salary for summer professional development and curriculum coordination.

## Tenure Appointments:

The appointment to tenure of **Catherine Bossard** who is certified in Literacy Grades 5-12, Literacy Birth-Grade 6, English Grades 7-12, Childhood Education Grades 1-6, Early Childhood Education Birth-Grade 2, Students with Disabilities Grades 7-12, Students with Disabilities Grades 1-6, and Students with Disabilities Birth-Grade 2, upon the successful completion of her probationary period as a Special Education Teacher, effective November 30, 2021.

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### **Long Term Substitute Appointments:**

The appointment of **Marisa Cheramie**, who has certifications in Students with Disabilities Grades 1-6, Students with Disabilities Birth-Grade 2, Early Childhood Education Birth-Grade 2, and Childhood Education Grades 1-6, to a long term substitute position as a Building Substitute Teacher, effective September 1, 2021, and ending June 30, 2022, at an annual salary of \$45,150 (Step 1M+6).

The appointment of **Lucas Gonzales**, who has certification as a Teacher Assistant, to a long term substitute position as a Building Substitute Teacher Assistant, effective October 4, 2021, and ending June 30, 2022, at an annual salary of \$28,121 (Step 4+24), which will be prorated based on the start date.

The appointment of **Laura Cardello**, who has certification in Childhood Education Grades 1-6, to a long term substitute position as a Building Substitute Teacher, effective September 13, 2021, and ending June 30, 2022, at an annual salary of \$45,550 (Step 1M+15), which will be prorated based on the start date.

The appointment of **Satvinder Devgun**, who has certification in Biology Grades 7-12, to a long term substitute position as a Building Substitute Teacher, effective September 13, 2021, and ending June 30, 2022, at an annual salary of \$45,150 (Step 1M+6), which will be prorated based on the start date.

The appointment of **Tracy Przepiora**, who has certification in Social Studies Grades 7-12, to a long term substitute position as a Building Substitute Teacher, effective September 27, 2021, and ending June 30, 2022, at an annual salary of \$45,150 (Step 1M+6), which will be prorated based on the start date.

The appointment of **Patrick Neureuter**, who has certifications in Students with Disabilities Birth-Grade 2, Early Childhood Education Birth-Grade 2, Students with Disabilities Grades 1-6, and Childhood Education Grades 1-6, to a long term substitute position as an Elementary Teacher, effective September 1, 2021, and ending June 30, 2022, at an annual salary of \$45,150 (Step 3B+27).

### **Leaves of Absence:**

The granting of a maternity and subsequent childcare leave of absence for **Allison Jensen**, Part Time Reading Teacher, approximately effective October 14, 2021, and extending to December 9, 2021.

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The granting of a maternity and subsequent childcare leave of absence for **Erin Heberger**, Elementary Teacher, approximately effective November 14, 2021, and extending to June 30, 2022.

The granting of a maternity and subsequent childcare leave of absence for **Ashley Wuest**, Speech/Language Teacher, approximately effective October 27, 2021, and extending to February 11, 2022.

The granting of a maternity and subsequent childcare leave of absence for **Kathryn Ward**, Reading Teacher, approximately effective November 11, 2021, and extending to June 30, 2022.

<b>Co-Curriculars:</b>	<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Group</u></b>	
	First Robotics Advisor/Asst.	Peter Fleckenstein	5/1	
	Advisor (shared position)			
	First Robotics Advisor/Asst.	Melissa Gydesen	5/1	
	Advisor (shared position)			
<b>Athletics:</b>	<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Level</u></b>	<b><u>Years</u></b>
<b>Alpine Skiing</b>	Head Varsity	Jennifer Haggerty	4	22
	Volunteer	Madeline Haggerty	-	-
<b>Basketball – Boys</b>	Head Varsity	Tyler Roberts	1	13
	Varsity Assistant	Graig Roberts	4	7
	JV	David Vistocco	4	9
	Modified A	Andrew Reddout	4	9
	Modified B	Timothy Clapp	4	15
	Modified B	Timothy DiSanto	4	31
	Volunteer	Jay Barber	-	-
	Volunteer	Blake Smith	-	-
	Volunteer	Phil Desaw	-	-
	Head Varsity	Frank Clark	1	27
<b>Basketball – Girls</b>	Varsity Assistant	Jay Lauer	4	28
	JV	Ashley Zahn	4	3
	Modified B	Denise Dillman	4	12
	Modified B	Niki Frunzi	4	3
	Head Varsity	Mark Foeder	4	17
<b>Bowling</b>	Volunteer	Jamie LaBrake	-	-
<b>Unified Bowling</b>	Head Coach	Johanna Arnitz	1	1
<b>Cheerleading</b>	Head Varsity	Alexandra Dayton	2	9
	Varsity Assistant	Alyssa Dayton	4	14
	JV	Dayna Maier	4	10
	Modified A	Alexa O'Brien	4	5
	Head Varsity	Mike Ferreri	1	22
<b>Hockey</b>	Varsity Assistant	Trevor Sousa	4	12
	Volunteer	Bryan Kavanaugh	-	-
	Volunteer	Jason Rich	-	-

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<b>Indoor Track &amp; Field</b>	Head Varsity	Austin Donroe	3	4
	Varsity Assistant	Jerry O'Dell	5	38
	Volunteer	Genevieve Corcoran	-	-
<b>Swimming &amp; Diving – Boys</b>	Head Varsity	Brett Leader	1	13
	Varsity Assistant	David Marsh	4	7
	Varsity Assistant	Haley Bridge	4	1
	Modified B	Gina Potenza	4	10
	Volunteer	Lindsay Karl	-	-
<b>Wrestling</b>	Head Varsity	Craig Kaper	1	22
	Varsity Assistant	Steve Cronmiller	4	10
	JV	Sean Rucker	4	6
	Modified B	Stash Merritt	4	23
	Volunteer	Matt Halloran	9	6
	Volunteer	Franco Wells	-	-
	Volunteer	Brian Aparo	-	-

**Resignations:** The resignation of **Karl Dubash**, Assistant Principal, effective November 3, 2021.

<b>Per Diem Substitutes:</b>	<b><u>Candidate</u></b>	<b><u>Area of Certification</u></b>
	Susan Chapman	Uncertified
	Eli Samuels	Uncertified
	Patricia Garrahan	English/Literacy/School District Administrator
	Chandana Maity	Uncertified
	Eric Everhart	Music
	Erica Groeger	Uncertified
	Janet O'Hare	Reading/Spec Ed/Elementary
	Madeline Ruoff	Uncertified
	Carol Magee	Uncertified
	Mark Cain	Social Studies
	Carlos James	Uncertified
	Susanna Dolan	Uncertified
	Victoria Cobb	Uncertified
	Madison Waddell	Uncertified
	Natalie Lisi	Elementary/Reading
	Jessica Evangelista	Uncertified
	Lisa Souch	Uncertified

**Non-Instructional Appointments:** The appointment of **Melanie Sheahan**, .6FTE job share Part Time Teacher Aide, effective September 1, 2021.



## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

The appointment of **Nora Bell**, .4FTE job share Part Time Teacher Aide, effective September 1, 2021.

The appointment of **Scott Ellmaker**, from Substitute School Bus Driver to Full Time School Bus Driver, effective August 31, 2021, at an annual rate of \$14,687.

The appointment of **Lynne Oddo**, from Part Time Teacher Aide to Full Time Teacher Aide, effective September 1, 2021.

The appointment of **Jerry Uttley**, School Bus Monitor, effective August 31, 2021, at an hourly rate of \$13.10.

The appointment of **Scott Ellmaker**, from Automotive Mechanic to Assistant Head Automotive Mechanic, effective August 30, 2021, at an hourly rate of \$24.23.

The provisional appointment of **Kelly Fallone**, Library Clerk, effective September 13, 2021, at an hourly rate of \$13.60.

The appointment of **Corey Kelley**, Part Time Teacher Aide, effective September 20, 2021, at an hourly rate of \$13.10.

The appointment of **Deborah Bugbee**, Part Time Teacher Aide, effective September 21, 2021, at an hourly rate of \$13.10.

The appointment of **Jill Heller**, Full Time Teacher Aide, effective September 21, 2021, at an hourly rate of \$13.10.

The appointment of **Sherryl Knoebel**, Part Time Records Clerk, effective September 10, 2021, at an hourly rate of \$19.00.

The appointment of **Kelsey Mattiaccio**, Part Time Teacher Aide, effective September 24, 2021, at an hourly salary of \$13.10.

The appointment of **Gretchen Lesure**, Food Service Helper, effective October 4, 2021, at an hourly rate of \$13.10

The promotional appointment of **Kristen Stone**, from Typist to Senior Typist, effective September 1, 2021, at an hourly rate of \$18.21.

The appointment of **Gloria Matamoros-Ramos**, Food Service Helper, effective September 28, 2021, at an hourly rate of \$13.10.

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

The appointment of **Andrew Habecker**, from Part Time Teacher Aide to Full Time Teacher Aide, effective September 15, 2021.

The appointment of **Chantel Montgomery**, from Part Time Teacher Aide to Full Time Teacher Aide, effective October 12, 2021.

### **Resignations:**

The resignation of **Mary Pat Rodenhouse**, Full Time Teacher Aide, effective September 21, 2021.

The resignation of **Shannon Toombs**, Cleaner, effective September 7, 2021.

The resignation of **Caroline Sheehan**, Full Time Teacher Aide, effective September 29, 2021.

The resignation of **Randy Johnson**, Full Time Teacher Aide, effective September 23, 2021.

### **Terminations:**

The termination, due to job abandonment, of **Katherine Marquez-Rodriguez**, Food Service Helper, effective September 8, 2021.

### **Leaves of Absence:**

The granting of an unpaid leave of absence for **Priscilla Vargas Rodriguez**, Food Service Helper, effective August 31, 2021, and extending through December 31, 2021.

The granting of a maternity and subsequent childcare leave of absence for **Chelsea Emmal**, Full Time Teacher Aide, approximately effective October 21, 2021, and extending to January 27, 2022.

### **Per Diem and Substitute Positions:**

<u><b>Candidate</b></u>	<u><b>Position</b></u>
Shannon Toombs	Teacher Aide
Shannon Toombs	Cleaner
Jerry Uttley	Food Service Helper
Melinda Tripp	Teacher Aide
Adriana Rudy	Teacher Aide
Susan Chapman	Teacher Aide
Suellen Bremer	Teacher Aide
Dianna Horvath	Lifeguard
Connor McJury	Teacher Aide
Patricia Chapman	Typist
Carol Magee	Teacher Aide
Katherine Wojcik	Lifeguard
Douglas Grebner	Crossing Guard/Traffic Support

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

Douglas Wyman	Crossing Guard/Traffic Support
Michael Arena	Crossing Guard/Traffic Support
Catherine Koons	Registered Professional Nurse
Kathryn Selleck	Typist
Krista Englert	Registered Professional Nurse
Jack Schlee	Lifeguard
Melissa Hartranft	Teacher Aide
Alexa Schreiber	Teacher Aide
Erin Nye	Registered Professional Nurse

<b>CSE/CPSE RECOMMENDATIONS</b>	Recommendations of the Committee on Special Education from the meetings of August 24, 26, 27, 30, 31, 2021, September 8, 9, 10, 13, 14, 15, 17, 20, 21, 22, 23, 24, 28, 29, 30, 2021, October 1, 4, 5, 6, 7, 8, 12, 13, 14, 2021 and from the Committee on Preschool Special Education from the meetings of September 1, 8, 13, 14, 28, 2021;
<b>SURPLUS</b>	<p>Declare the following as surplus:</p> <ul style="list-style-type: none"><li>•Á Hewlett Packard LaserJet M401dne with VCS tag # 014513;</li><li>•Á Hewlett Packard LaserJet P4015x with VCS tag # 012143;</li><li>•Á Hewlett Packard LaserJet M401dn with VCS tag # 013162;</li><li>•Á Apple iPad with VCS tag # 014721;</li><li>•Á Tomcat Floor Sweeper with VCS tag # 02811;</li><li>•Á Viper Floor Scrubber Model VN1720P with VCS tag # 012501;</li><li>•Á Betco Watchman 20 Floor Machine with VCS tag # 02322;</li><li>•Á Charger2000B Floor Machine with VCS tag # 01875;</li><li>•Á Advance Adphibian AXP Carpet Machine with VCS tag # 011351;</li><li>•Á Cleanmaster Express Multi-Surface Floor Cleaner with VCS tag # 04821;</li><li>•Á NSS Wet/Dry VAC with VCS tag # 03089;</li><li>•Á Floor Cleaner Model 1500 with VCS tag # 02752;</li></ul>
<b>EXTERNAL AUDIT REPORT AND CORRECTIVE ACTION PLAN</b>	<p>The Victor Central School District Basic Financials, Management Letter and Corrective Action Plan for the year ended June 30, 2021;</p> <p>Mr. Eckhardt said the Audit Committee met and the auditor shared the final statements, management letter and corrective action plan. He said we continue to work toward a position of fiscal awareness and financial health. There were no material findings and no internal control weaknesses. He gave credit to Dr. Terranova, Darek Vallese and Matt DeAmaral.</p>
<b>VISUAL AND PERFORMING ARTS HALL OF FAME</b>	Appoint Wendy Sentiff as a Community Member of the Visual and Performing Arts Hall of Fame Committee for a two-year term 2021-2022 and 2022-2023;

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **INSTRUCTIONAL MATERIAL REVIEW COMMITTEE**

Approve the Instructional Material Review Committee for the 2021-2022 school year as submitted in a memo from Karen Finter and Kristin Williamson dated 10/5/21;

### **MEMORANDUM OF AGREEMENT**

A Memorandum of Agreement between the Civil Service Employee's Association, Inc. and the Victor Central School District regarding performing newly developed building disinfecting procedures as submitted;

### **MEMORANDUM OF AGREEMENT**

A Memorandum of Agreement between the Civil Service Employee's Association, Inc. and the Victor Central School District regarding trip rate for bus drivers from 9/27/21 – 10/15/21 as submitted;

The motion to accept the foregoing consent items was carried.  
6 yes 0 no (*end of consent items*)

### **CAMPUS NEWS**

VCS Administrators summarized campus news and events. Board Member Chris Eckhardt spoke about his experiences on campus. He said he was able to tour the Primary School, Intermediate School and the High School with Dr. Terranova. It was good to see kids being kids in the classroom and during events outside of the classroom. He said it was a great combination of seeing the adults in their natural environment in school along with the kids. Board Member Elizabeth Mitchell said she also toured the Primary School and Intermediate School on a Friday afternoon with Dr. Terranova. It was great to see the kids in the classroom as well as enjoying the beautiful playground. This is truly a special place and to have everything on one campus is a beautiful experience.

### **CAPITAL CONSTRUCTION UPDATE**

George Spinaris from Campus Construction and Victor's Director of Facilities, Chris Marshall, provided the Board with an update on the Capital Project. The approved referendum for the entire project is \$29,287,427. The phase 1 construction contracts are \$3,662,172. Phase 2 construction contracts are \$17,182,955. The incidental budget is \$5,281,602 and the remaining adjusted contingency budget is \$3,160,698. The approved change order total for phases 1 and 2 is \$204,540 so the remaining construction contingency is \$2,956,158. Mr. Spinaris then went over the additions and renovations currently taking place for phase 2. At the Early Childhood School the roofing work is complete. Interior framing is substantially complete and drywall finishing has commenced. Mechanical, engineering and plumbing contractors are continuing their work for the new addition. Exterior brick work has commenced and the exterior lower-level bathroom will be completed by the end of October. At the Primary School the kitchen equipment has been installed and the kitchen is fully operational. New storage rooms for food service are complete. The playground has been completed and turned over to the District. At the high school the interior concrete masonry unit block walls for the new addition have been completed. The roof has been installed and

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### **CAPITAL CONSTRUCTION UPDATE Continued**

coping and metal work is ongoing. Brickwork is complete at the addition. Mechanical, engineering and plumbing rough-ins are ongoing and will be completed by the end of October. At the new transportation building the stone sub-base has been installed for the offices, conference room and wash bays. Concrete masonry unit bearing walls are complete. Structural steel work on the west side of the building, offices and conference room has been completed. Underground work for all trades is on-going. Installation of the light pole bases has commenced. Mrs. Elliott asked if there have been any supply chain issues. Mr. Spinaris said yes; however they were proactive with turning over paperwork early so they were still able to get on track and are going well with the timeline. They are doing their best to stay ahead of it and have come up with alternative ideas in order to maintain the look but change the profile to get supplies.

### **SCHOOL YEAR UPDATE**

Superintendent Terranova said the school year update will be specific to COVID. He said today as he looked at the numbers there were 7 student cases and 2 staff members with approximately 30 quarantines. The District started voluntary testing this week with parent approval and this is called Diagnostic Testing. If we now have students who are either exposed to a positive case in school or have symptoms that are not severe enough to be sent home, but would be sent home at the beginning of the year because of their relationship with their symptoms to COVID, we can now diagnostically test those students with a 15 minute shallow nasal test. If the test comes back negative the child can typically stay in school. Unique situations such as loss of taste and smell, which is directly associated with COVID, we would most likely be advised to send that child home. If they were exposed at home by siblings or parents the health department most likely will tell the parents to keep the child home. There have already been a handful of students that have been able to stay in school because of this type of testing. There is a link for parents to use on the website if they want to approve their child for testing. This same testing can be used with staff members if they are found to be in the same situation. Also included in that testing is if someone were exposed during a weekend experience on campus. The other type of test is called Pool or Screening Testing and this is paid for through grants so the District is not paying for those. The county has also provided additional support and we really appreciate that. This is again with parental approval and it would be periodic testing of their child randomly. It is a cheek swab that goes back into a kit and takes between 24 and 48 hours. It is pooled with a group of other individual tests. If all of the tests are negative in a group that is it. If there is a positive then they go back and do further testing within the group on the material that they have gathered to find the specific individual or individuals who tested positive. The child does not have to retest. Staff can also participate in this testing. If staff are unvaccinated the State has mandated those individuals

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **SCHOOL YEAR UPDATE Continued**

be tested on a weekly basis. Dr. Terranova said there are staff members, including himself, that are vaccinated and will participate in the weekly testing. That testing will start the end of October. He reminded everyone to go the District website where a lot of information can be found. Mrs. Ballard asked if there is an end date for the testing. Dr. Terranova said at this point there is not an end date. It is mandated by the Governor and the Health Department and they did not put out an end date. Mrs. Turner asked if the numbers stay down consistently will we have to continue it. Dr. Terranova said the testing is mandated by the NYS Department of Health. He said if numbers continue to go down and remain down he would advocate, as a school, to minimize the testing. Mrs. Ballard asked the percentage is of the student body who we have gotten permission to test. Dr. Terranova said he does not have the number but he can find out.

### **APPROVE TRIPS**

A motion was made by E. Mitchell, seconded by T. Turner, to approve the following field trips:

- Á Boys and Girls JV/Varsity Cross Country Teams to Bronx, NY to participate in the Manhattan College Invitational from 10/8/21 – 10/9/21;
- Á Two Senior High Music Students to NYSSMA Conference All-State in Rochester, NY from 12/2/21 – 12/5/21;
- Á Varsity Wrestling to Binghamton, NY from 12/28/21 – 12/29/21 to participate in a tournament;
- Á Varsity Cheerleading to Orlando, FL from 3/17/22 – 3/21/22 to participate in the Americheer Internationals;
- Á The Outdoor Activities Club to Lake Placid in the Adirondack Mountains from 11/18/21 – 11/21/21;
- Á The Outdoor Activities Club to Lake Placid in the Adirondack Mountains from 3/3/22 – 3/6/22;
- Á The Outdoor Activities Club to the Adirondack Mountains from 5/19/22 – 5/22/22;
- Á Varsity Baseball to Myrtle Beach, SC to attend the Ripken Experience from 4/9/22 – 4/17/22 to compete in tournaments;

The motion was carried. 6 yes 0 no

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **MEETING REPORTS**

#### **Standing Committee Updates**

Mrs. Ballard spoke about the Technology Committee Meeting she and Mrs. Mitchell attended. It was held over Zoom with breakout sessions. They talked about proactive planning on future purchases and being linked to curriculum. For goals this year they are focusing on centralized printing, 1:1 technology 4<sup>th</sup> – 8<sup>th</sup> grade, and between 2022-2024 1:1 technology for 9<sup>th</sup> grade – 12<sup>th</sup> grade. Mrs. Mitchell said there is a lot of excitement for the District in the area of technology.

#### **Monroe County School Boards Association Committee Reports**

Mr. DeLucia reported out on the Labor Relations Committee Meeting that took place on September 22nd. He said the presentation was about being prepared to respond to a cyber-attach or a data breach in your school. He said they discussed three laws that protect data in school settings. The laws are Family Education Rights and Privacy Act (FERPA), Education Law 2-d and Part 121 of the Commissioners Regulations and the New York State Technology Law 208 as modified by the Shield Act. They also detailed legal obligations and protocols in the event of a breach.

Mr. DeLucia then reported on the Legislative Committee Meeting from October 6<sup>th</sup>. They discussed and identified labor relations issues important to the districts. The first is always funding. They also discussed testing requirements for unvaccinated staff or staff that don't wish to expose their vaccination status, type of testing, the reliability of each type of testing, the reimbursement for testing costs is ill-defined, the availability of materials and staff to deliver testing is uncertain, and quarantined students due to COVID infection or exposure and what their absenteeism means for the districts. They also talked about overall staff shortages.

Lastly, Mr. DeLucia reported on the Information Exchange Committee Meeting that took place on October 13<sup>th</sup>. This was a presentation on Child Abuse Awareness and Prevention. It talked about signs of sexual abuse, red flags of grooming and offender dynamics, what districts' prevention policy and procedure should consider, Erin's Law training and curriculum and response and service by Bivona Child Advocacy Center. Mr. DeLucia then talked about some statistics. He said he will be meeting with Dr. Terranova to provide him with some of the resources that Monroe County School Boards Association talked about that might be of interest to the District.

# **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

## **Monroe County School Boards Association Committee Reports Continued**

Mrs. Ballard reported on the Information Exchange Committee Meeting that she attended in September. It was on the Finger Lakes Youth Apprenticeship Program. It is to build a talent pipeline for advanced manufacturing. It also builds skill development and character development. It is for Juniors to job shadow and Seniors for an internship or co-op. She said they have signing days, similar to how the athletes do it. Mrs. Ballard said she did share out the information with Mrs. Banaszak and Mrs. Banaszak met with the counselors and the representatives from the organization. They already have some students that it would be a good program for. Mrs. Ballard said was nice to see the High School hook-up with them so quickly.

## **PUBLIC COMMENT**

None at this time.

## **UPCOMING EVENTS Next Regular Board Meeting**

The next regular Board meeting will take place on Wednesday, November 10, 2021 at 7:15 PM.

## **ADJOURN**

A motion was made by K. Elliott, seconded by T. Turner, to adjourn the meeting at 8:47 PM. The motion was carried. 6 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet  
District Clerk



**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**Unapproved Minutes of a Special Meeting of October 25, 2021  
District Office Conference Room  
953 High Street  
Victor, NY 14564**

**CALL TO ORDER** President Tim DeLucia called the meeting to order at 6:04 PM.

**Members Present** Karen Ballard, Tim DeLucia, Kristin Elliott, Elizabeth Mitchell, Trisha Turner

**Members Absent** Chris Eckhardt, Christopher Parks

**APPROVE AGENDA** A motion was made by K. Ballard, seconded by T. Turner, to approve the agenda. The motion was carried. 5 yes 0 no

**ENTER EXECUTIVE SESSION** A motion was made by K. Elliott, seconded by E. Mitchell, to enter executive session at 6:04 PM to discuss the employment history of a specific individual as well as the proposed acquisition of real property. The motion was carried. 5 yes 0 no

**RETURN TO REGULAR SESSION** A motion was made by K. Ballard, seconded by E. Mitchell, to return to regular session at 7:44 PM. The motion was carried. 5 yes 0 no

**ADJOURN** A motion was made by T. Turner, seconded by K. Elliott, to adjourn the meeting at 7:44 PM. The motion was carried. 5 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet  
District Clerk



Extraclass Fund  
From September 1, 2021 to September 30, 2021

<u>Activities</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance</u>
CLASS OF 2021	-			-
CLASS OF 2022	14,094.18		2,048.00	12,046.18
CLASS OF 2023	2,320.89	909.66		3,230.55
CLASS OF 2024	1,494.75			1,494.75
CLASS OF 2025	1,000.00			1,000.00
AQUATIC LEADERS	1,320.52		913.06	407.46
ART CLUB	149.52			149.52
BUSINESS CLUB	4,345.60	845.80		5,191.40
DRAMA CLUB	14,580.20		375.00	14,205.20
FRENCH CLUB	12,291.05			12,291.05
GO GREEN GARDEN TEAM	66.27			66.27
GLOBAL COMPETENCY	536.55			536.55
INTERNATIONAL CLUB	203.02			203.02
J.H. MUSICAL	21,670.21			21,670.21
J.H. STORE	996.37			996.37
J.H. ST. CO.	7,434.43	79.07		7,513.50
J.H. YEARBOOK	1,420.37			1,420.37
KEYCLUB	3,068.30			3,068.30
MEDICAL EXPLORERS	110.75			110.75
MENTORING CLUB	5,546.48			5,546.48
N.H.S.	1,888.21			1,888.21
OUTDOOR ACTIVITY	142.48			142.48
POSITIVE SCHOOL CLIMATE	2,742.35			2,742.35
SALES TAX	2,061.30	6.13		2,067.43
SEAS	481.00			481.00
S.H. ORCHESTRA	4,099.35			4,099.35
SH SCHOOL STORE	5,063.48			5,063.48
S.H. ST. CO.	2,653.72			2,653.72
SH YEARBOOK	4,641.07			4,641.07
SPANISH CLUB	2,016.04			2,016.04
VICTOR MUSIC SOCIETY	2,112.44			2,112.44
VICTOR CARES	8,307.82			8,307.82
TOTALS	128,858.72	1,840.66	3,336.06	127,363.32

Bank Balance	129,370.85
Checks Outstanding	2,237.53
Interest Not Posted	-
Bank Error	-
Returned Checks	-
Deposits in Transit	230.00

Jill Smith, Extraclass Treasurer

**Total Reconciled Bank Balance** 127,363.32

## Victor Central School District

Revenue Status Report As Of: 09/30/2021

Fiscal Year: 2022

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1001 Real Property Taxes Tom			52,329,088.00	52,329,088.00	49,620,668.33	49,620,668.33	2,708,419.67	0.00
1081 Other Pmts in Lieu of Taxes			2,833,469.00	2,833,469.00	2,444,872.46	2,444,872.46	388,596.54	0.00
1085 STAR Reimbursement			0.00	0.00	2,708,419.67	2,708,419.67	0.00	2,708,419.67
1090 Int. & Penal. on Real Prop.Tax			45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
1120 Nonprop. Tax Distrib. By Co.			75,000.00	75,000.00	73,000.00	73,000.00	2,000.00	0.00
1335 Oth Student Fee/Charges (Indiv			0.00	0.00	17,735.00	15,429.00	0.00	17,735.00
1410 Admissions (from Individuals)			0.00	0.00	214.00	116.00	0.00	214.00
2230 Day School Tuit-Oth Dist. NYS			20,000.00	20,000.00	37,747.00	37,747.00	0.00	17,747.00
2401 Interest and Earnings			75,000.00	75,000.00	3,932.99	1,151.66	72,852.69	1,785.68
2410 Rental of Real Property,Indiv.			8,000.00	8,000.00	15,993.50	9,525.00	0.00	7,993.50
2440 Rental of Buses			12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
2450 Commissions			0.00	0.00	133.39	0.00	0.00	133.39
2690 Other Compensation for Loss			0.00	0.00	313.34	222.40	0.00	313.34
2701 Refund PY Exp-BOCES Aided Srvc			80,000.00	80,000.00	0.00	0.00	80,000.00	0.00
2703 Refund PY Exp-Other-Not Trans			55,000.00	55,000.00	8,899.70	6,111.91	46,100.30	0.00
2705 Gifts and Donations			0.00	8,501.50	10,854.50	0.00	0.00	2,353.00
2770 Other Unclassified Rev.(Spec)			16,000.00	16,000.00	13,041.71	12,910.00	2,958.29	0.00
3101 Basic Formula Aid-Gen Aids (Ex			24,510,512.00	24,510,512.00	1,014,635.79	997,705.84	23,495,876.21	0.00
3102 Lottery Aid			0.00	0.00	4,842,973.11	4,842,973.11	0.00	4,842,973.11
3103 BOCES Aid (Sect 3609a Ed Law)			2,135,074.00	2,135,074.00	41,325.00	0.00	2,093,749.00	0.00
3260 Textbook Aid (Incl Txtbk/Lott)			260,378.00	260,378.00	0.00	0.00	260,378.00	0.00
3262 Computer Sftwre, Hrdwre Aid			133,006.00	133,006.00	0.00	0.00	133,006.00	0.00
3263 Library A/V Loan Program Aid			26,962.00	26,962.00	0.00	0.00	26,962.00	0.00
4601 Medic.Ass't-Sch Age-Sch Yr Pro			75,000.00	75,000.00	20,726.24	3,796.28	54,273.76	0.00
5999 Appropriated Fund Balance			529,000.00	1,028,229.83	0.00	0.00	1,028,229.83	0.00
<b>Total GENERAL FUND</b>			<b>83,218,489.00</b>	<b>83,726,220.33</b>	<b>60,875,485.73</b>	<b>60,774,648.66</b>	<b>30,450,402.29</b>	<b>7,599,667.69</b>

## Selection Criteria

Criteria Name: Private: BOE Rev Status

As Of Date: 09/30/2021

Suppress revenue accounts with no activity

Show Actual revenue in 'As Of' cycle

Show special revenue accounts 5997-5999

Print Summary Only

Sort by: Fund/State Revenue

Printed by MATT DEAMARAL

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

## Victor Central School District

Budget Status Report As Of: 09/30/2021

Fiscal Year: 2022

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
<b>1010 Board Of Education</b>							
4 Contractual and Other		5,500.00	5,620.00	180.00	180.00	880.00	4,560.00
45 Materials & Supplies		1,700.00	3,475.96	1,994.60	201.17	538.00	943.36
49 BOCES Services		3,000.00	3,000.00	179.50	179.50	2,820.50	0.00
<b>Subtotal of 1010 Board Of Education</b>		<b>10,200.00</b>	<b>12,095.96</b>	<b>2,354.10</b>	<b>560.67</b>	<b>4,238.50</b>	<b>5,503.36</b>
<b>1040 District Clerk</b>							
16 Noninstructional Salaries		47,592.00	91,592.00	18,974.40	3,794.88	34,653.86	37,963.74
<b>Subtotal of 1040 District Clerk</b>		<b>47,592.00</b>	<b>91,592.00</b>	<b>18,974.40</b>	<b>3,794.88</b>	<b>34,653.86</b>	<b>37,963.74</b>
<b>1060 District Meeting</b>							
4 Contractual and Other		1,200.00	1,200.00	0.00	0.00	0.00	1,200.00
45 Materials & Supplies		3,400.00	3,400.00	0.00	0.00	0.00	3,400.00
<b>Subtotal of 1060 District Meeting</b>		<b>4,600.00</b>	<b>4,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,600.00</b>
<b>1240 Chief School Administrator</b>							
15 Instructional Salaries		204,360.00	204,360.00	50,637.78	16,879.26	151,913.22	1,809.00
16 Noninstructional Salaries		47,592.00	47,592.00	3,794.88	3,794.88	34,153.86	9,643.26
4 Contractual and Other		5,975.00	5,975.00	674.00	0.00	3,488.44	1,812.56
45 Materials & Supplies		1,000.00	1,000.00	73.74	73.74	0.00	926.26
<b>Subtotal of 1240 Chief School Administrator</b>		<b>258,927.00</b>	<b>258,927.00</b>	<b>55,180.40</b>	<b>20,747.88</b>	<b>189,555.52</b>	<b>14,191.08</b>
<b>1310 Business Administration</b>							
15 Instructional Salaries		131,840.00	132,115.00	33,024.00	11,008.00	99,072.00	19.00
16 Noninstructional Salaries		136,531.00	136,531.00	29,464.25	11,190.04	73,331.56	33,735.19
4 Contractual and Other		15,001.00	15,001.00	850.00	0.00	450.00	13,701.00
45 Materials & Supplies		2,200.00	2,322.73	290.99	62.30	108.89	1,922.85
49 BOCES Services		103,500.00	97,500.00	12,536.14	12,536.14	84,963.86	0.00
<b>Subtotal of 1310 Business Administration</b>		<b>389,072.00</b>	<b>383,469.73</b>	<b>76,165.38</b>	<b>34,796.48</b>	<b>257,926.31</b>	<b>49,378.04</b>
<b>1320 Auditing</b>							
4 Contractual and Other		37,500.00	50,330.00	0.00	0.00	12,830.00	37,500.00
<b>Subtotal of 1320 Auditing</b>		<b>37,500.00</b>	<b>50,330.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,830.00</b>	<b>37,500.00</b>
<b>1325 Treasurer</b>							
16 Noninstructional Salaries		90,125.00	90,300.00	22,575.00	7,525.00	67,725.00	0.00
4 Contractual and Other		500.00	500.00	0.00	0.00	0.00	500.00
45 Materials & Supplies		1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
<b>Subtotal of 1325 Treasurer</b>		<b>91,625.00</b>	<b>91,800.00</b>	<b>22,575.00</b>	<b>7,525.00</b>	<b>67,725.00</b>	<b>1,500.00</b>
<b>1330 Tax Collector</b>							
16 Noninstructional Salaries		9,300.00	9,300.00	0.00	0.00	0.00	9,300.00
4 Contractual and Other		10,750.00	10,750.00	4,818.28	4,759.25	2,665.00	3,266.72
45 Materials & Supplies		100.00	100.00	0.00	0.00	0.00	100.00
<b>Subtotal of 1330 Tax Collector</b>		<b>20,150.00</b>	<b>20,150.00</b>	<b>4,818.28</b>	<b>4,759.25</b>	<b>2,665.00</b>	<b>12,666.72</b>
<b>1345 Purchasing</b>							

## Victor Central School District

Budget Status Report As Of: 09/30/2021

Fiscal Year: 2022

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
4 Contractual and Other		14,500.00	14,500.00	7,250.00	0.00	7,250.00	0.00
<b>Subtotal of 1345 Purchasing</b>		<b>14,500.00</b>	<b>14,500.00</b>	<b>7,250.00</b>	<b>0.00</b>	<b>7,250.00</b>	<b>0.00</b>
<b>1420 Legal</b>							
4 Contractual and Other		92,100.00	108,898.21	20,314.94	265.92	85,573.18	3,010.09
49 BOCES Services		27,000.00	27,000.00	3,084.10	3,084.10	23,915.90	0.00
<b>Subtotal of 1420 Legal</b>		<b>119,100.00</b>	<b>135,898.21</b>	<b>23,399.04</b>	<b>3,350.02</b>	<b>109,489.08</b>	<b>3,010.09</b>
<b>1430 Personnel</b>							
15 Instructional Salaries		144,200.00	144,500.00	36,120.00	12,040.00	108,360.00	20.00
16 Noninstructional Salaries		245,105.00	245,105.00	54,316.45	19,041.24	184,520.08	6,268.47
4 Contractual and Other		126,000.00	98,990.00	14,967.92	1,578.70	12,957.64	71,064.44
45 Materials & Supplies		1,350.00	1,350.00	0.00	0.00	50.00	1,300.00
49 BOCES Services		7,500.00	42,600.00	556.80	556.80	42,026.55	16.65
<b>Subtotal of 1430 Personnel</b>		<b>524,155.00</b>	<b>532,545.00</b>	<b>105,961.17</b>	<b>33,216.74</b>	<b>347,914.27</b>	<b>78,669.56</b>
<b>1480 Public Information and Services</b>							
15 Instructional Salaries		71,225.00	71,260.00	17,815.02	5,938.34	53,444.98	0.00
16 Noninstructional Salaries		56,584.00	64,909.00	11,374.47	4,231.93	53,530.33	4.20
4 Contractual and Other		21,400.00	22,882.00	7,933.00	32.00	0.00	14,949.00
45 Materials & Supplies		12,750.00	13,219.00	1,634.52	785.00	52.28	11,532.20
49 BOCES Services		61,285.00	61,285.00	5,937.72	5,937.72	55,347.28	0.00
<b>Subtotal of 1480 Public Information and Services</b>		<b>223,244.00</b>	<b>233,555.00</b>	<b>44,694.73</b>	<b>16,924.99</b>	<b>162,374.87</b>	<b>26,485.40</b>
<b>1620 Operation of Plant</b>							
16 Noninstructional Salaries		1,547,104.00	1,547,104.00	214,312.37	77,737.92	625,150.62	707,641.01
4 Contractual and Other		1,068,100.00	1,092,509.31	108,662.30	39,045.44	668,747.01	315,100.00
45 Materials & Supplies		138,000.00	138,000.00	53,812.87	35,896.69	30,508.69	53,678.44
<b>Subtotal of 1620 Operation of Plant</b>		<b>2,753,204.00</b>	<b>2,777,613.31</b>	<b>376,787.54</b>	<b>152,680.05</b>	<b>1,324,406.32</b>	<b>1,076,419.45</b>
<b>1621 Maintenance of Plant</b>							
16 Noninstructional Salaries		666,225.00	666,225.00	133,294.57	48,673.03	422,575.83	110,354.60
2 Equipment		41,763.00	50,713.00	9,025.00	0.00	700.00	40,988.00
4 Contractual and Other		490,650.00	604,752.39	144,851.95	98,511.15	101,924.55	357,975.89
45 Materials & Supplies		250,000.00	259,528.50	54,012.36	15,431.55	127,833.51	77,682.63
49 BOCES Services		19,055.00	19,055.00	0.00	0.00	19,055.00	0.00
<b>Subtotal of 1621 Maintenance of Plant</b>		<b>1,467,693.00</b>	<b>1,600,273.89</b>	<b>341,183.88</b>	<b>162,615.73</b>	<b>672,088.89</b>	<b>587,001.12</b>
<b>1622 Security of Plant</b>							
4 Contractual and Other		113,000.00	154,838.19	33,418.28	0.00	116,523.00	4,896.91
<b>Subtotal of 1622 Security of Plant</b>		<b>113,000.00</b>	<b>154,838.19</b>	<b>33,418.28</b>	<b>0.00</b>	<b>116,523.00</b>	<b>4,896.91</b>
<b>1670 Central Printing &amp; Mailing</b>							
4 Contractual and Other		65,000.00	65,171.00	7,678.24	98.33	48,412.99	9,079.77
<b>Subtotal of 1670 Central Printing &amp; Mailing</b>		<b>65,000.00</b>	<b>65,171.00</b>	<b>7,678.24</b>	<b>98.33</b>	<b>48,412.99</b>	<b>9,079.77</b>
<b>1680 Central Data Processing</b>							

## Victor Central School District

Budget Status Report As Of: 09/30/2021

Fiscal Year: 2022

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
49 BOCES Services		631,600.00	666,049.95	69,444.78	69,444.78	596,605.17	0.00
<b>Subtotal of 1680 Central Data Processing</b>		<b>631,600.00</b>	<b>666,049.95</b>	<b>69,444.78</b>	<b>69,444.78</b>	<b>596,605.17</b>	<b>0.00</b>
<b>1910 Unallocated Insurance</b>							
4 Contractual and Other		285,000.00	285,000.00	227,830.00	0.00	0.00	57,170.00
<b>Subtotal of 1910 Unallocated Insurance</b>		<b>285,000.00</b>	<b>285,000.00</b>	<b>227,830.00</b>	<b>0.00</b>	<b>0.00</b>	<b>57,170.00</b>
<b>1920 School Association Dues</b>							
4 Contractual and Other		13,000.00	13,000.00	10,660.00	0.00	0.00	2,340.00
<b>Subtotal of 1920 School Association Dues</b>		<b>13,000.00</b>	<b>13,000.00</b>	<b>10,660.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,340.00</b>
<b>1981 BOCES Administrative Costs</b>							
49 BOCES Services		777,150.00	777,150.00	75,792.31	75,792.31	701,357.69	0.00
<b>Subtotal of 1981 BOCES Administrative Costs</b>		<b>777,150.00</b>	<b>777,150.00</b>	<b>75,792.31</b>	<b>75,792.31</b>	<b>701,357.69</b>	<b>0.00</b>
<b>2010 Curriculum Devel and Suprvsn</b>							
15 Instructional Salaries		663,983.00	623,983.00	172,556.22	46,604.92	247,724.32	203,702.46
16 Noninstructional Salaries		130,551.00	130,551.00	28,062.48	9,190.56	79,413.74	23,074.78
4 Contractual and Other		36,797.00	80,797.00	27,109.16	5,370.00	4,969.10	48,718.74
45 Materials & Supplies		7,200.00	7,661.43	909.76	281.21	1,836.92	4,914.75
<b>Subtotal of 2010 Curriculum Devel and Suprvsn</b>		<b>838,531.00</b>	<b>842,992.43</b>	<b>228,637.62</b>	<b>61,446.69</b>	<b>333,944.08</b>	<b>280,410.73</b>
<b>2020 Supervision-Regular School</b>							
15 Instructional Salaries		1,368,952.00	1,368,952.00	323,366.32	107,294.78	965,652.42	79,933.26
16 Noninstructional Salaries		408,610.00	408,610.00	70,396.03	28,491.25	205,191.53	133,022.44
2 Equipment		245.00	245.00	0.00	0.00	0.00	245.00
4 Contractual and Other		11,356.00	11,356.00	152.89	0.00	0.00	11,203.11
45 Materials & Supplies		10,700.00	10,885.52	162.29	0.00	1,101.11	9,622.12
49 BOCES Services		0.00	30,000.00	2,915.00	2,915.00	27,085.00	0.00
<b>Subtotal of 2020 Supervision-Regular School</b>		<b>1,799,863.00</b>	<b>1,830,048.52</b>	<b>396,992.53</b>	<b>138,701.03</b>	<b>1,199,030.06</b>	<b>234,025.93</b>
<b>2060 Research, Planning &amp; Evaluation</b>							
4 Contractual and Other		2,800.00	2,800.00	0.00	0.00	0.00	2,800.00
45 Materials & Supplies		500.00	670.00	670.00	0.00	0.00	0.00
<b>Subtotal of 2060 Research, Planning &amp; Evaluation</b>		<b>3,300.00</b>	<b>3,470.00</b>	<b>670.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,800.00</b>
<b>2070 Inservice Training-Instruction</b>							
15 Instructional Salaries		0.00	25,000.00	351.00	351.00	0.00	24,649.00
4 Contractual and Other		5,000.00	5,000.00	434.75	150.00	15.25	4,550.00
45 Materials & Supplies		700.00	700.00	0.00	0.00	0.00	700.00
49 BOCES Services		41,000.00	41,000.00	6,904.42	6,904.42	34,095.58	0.00
<b>Subtotal of 2070 Inservice Training-Instruction</b>		<b>46,700.00</b>	<b>71,700.00</b>	<b>7,690.17</b>	<b>7,405.42</b>	<b>34,110.83</b>	<b>29,899.00</b>
<b>2110 Teaching-Regular School</b>							
10 Teacher Salaries, Pre-K		68,308.00	26,308.00	225.14	225.14	2,476.60	23,606.26
12 Teacher Salaries, K-6		9,813,949.00	10,077,949.00	925,236.45	900,279.74	9,057,678.88	95,033.67
13 Teacher Salaries, 7-12		9,407,713.00	9,132,888.00	824,855.07	823,242.96	8,171,028.75	137,004.18

## Victor Central School District

Budget Status Report As Of: 09/30/2021

Fiscal Year: 2022

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
14 Substitute Tchr Salaries		596,000.00	584,000.00	15,253.67	10,576.17	123,478.33	445,268.00
16 Noninstructional Salaries		1,394,826.00	1,245,851.00	74,267.38	71,047.76	923,291.78	248,291.84
2 Equipment		41,222.00	52,694.92	4,296.39	0.00	12,047.60	36,350.93
4 Contractual and Other		76,864.00	81,141.50	4,581.01	3,954.01	1,741.01	74,819.48
45 Materials & Supplies		379,010.00	391,043.85	66,886.53	28,061.27	87,022.35	237,134.97
471 Tuition Pd To NYS Pub Sch		55,500.00	75,439.60	21,297.00	0.00	9,053.00	45,089.60
473 Payment to Charter School		38,000.00	38,000.00	0.00	0.00	0.00	38,000.00
48 Textbooks		118,835.00	124,238.41	14,187.45	6,911.13	35,397.78	74,653.18
49 BOCES Services		405,298.00	406,157.00	33,888.93	33,888.93	371,409.07	859.00
<b>Subtotal of 2110 Teaching-Regular School</b>		<b>22,395,525.00</b>	<b>22,235,711.28</b>	<b>1,984,975.02</b>	<b>1,878,187.11</b>	<b>18,794,625.15</b>	<b>1,456,111.11</b>
<b>2250 Prg For Sdnts w/Disabil-Med Elgble</b>							
15 Instructional Salaries		3,001,284.00	2,999,184.00	256,508.79	254,774.40	2,544,852.58	197,822.63
16 Noninstructional Salaries		2,616,075.00	2,616,075.00	191,992.17	190,089.93	1,806,618.88	617,463.95
4 Contractual and Other		220,000.00	220,000.00	17,554.45	15,332.50	42,999.25	159,446.30
45 Materials & Supplies		39,210.00	39,830.00	9,621.44	3,498.16	27,160.82	3,047.74
471 Tuition Pd To NYS Pub Sch		9,000.00	9,000.00	0.00	0.00	0.00	9,000.00
472 Tuition-All Other		520,000.00	617,620.18	55,652.70	11,559.30	368,860.48	193,107.00
473 Payment to Charter School		0.00	25,000.00	3,877.00	0.00	9,990.00	11,133.00
49 BOCES Services		3,215,000.00	3,215,000.00	202,491.30	202,491.30	3,012,508.70	0.00
<b>Subtotal of 2250 Prg For Sdnts w/Disabil-Med Elgble</b>		<b>9,620,569.00</b>	<b>9,741,709.18</b>	<b>737,697.85</b>	<b>677,745.59</b>	<b>7,812,990.71</b>	<b>1,191,020.62</b>
<b>2259 Prg for English Language Learners</b>							
15 Instructional Salaries		487,971.00	500,871.00	45,648.70	45,626.20	454,458.30	764.00
4 Contractual and Other		4,860.00	4,860.00	0.00	0.00	1,000.00	3,860.00
45 Materials & Supplies		1,925.00	1,925.00	565.11	299.76	625.74	734.15
<b>Subtotal of 2259 Prg for English Language Learners</b>		<b>494,756.00</b>	<b>507,656.00</b>	<b>46,213.81</b>	<b>45,925.96</b>	<b>456,084.04</b>	<b>5,358.15</b>
<b>2280 Occupational Education(Grades 9-12)</b>							
49 BOCES Services		628,300.00	628,300.00	52,837.20	52,837.20	575,462.80	0.00
<b>Subtotal of 2280 Occupational Education(Grades 9-12)</b>		<b>628,300.00</b>	<b>628,300.00</b>	<b>52,837.20</b>	<b>52,837.20</b>	<b>575,462.80</b>	<b>0.00</b>
<b>2330 Teaching-Special Schools</b>							
4 Contractual and Other		0.00	4,500.00	1,619.00	1,619.00	2,872.00	9.00
49 BOCES Services		38,800.00	38,800.00	3,880.00	3,880.00	34,920.00	0.00
<b>Subtotal of 2330 Teaching-Special Schools</b>		<b>38,800.00</b>	<b>43,300.00</b>	<b>5,499.00</b>	<b>5,499.00</b>	<b>37,792.00</b>	<b>9.00</b>
<b>2610 School Library &amp; AV</b>							
15 Instructional Salaries		359,071.00	359,071.00	31,000.86	31,000.86	323,727.42	4,342.72
16 Noninstructional Salaries		113,664.00	113,664.00	9,608.86	9,608.86	92,258.51	11,796.63
4 Contractual and Other		5,480.00	4,621.00	0.00	0.00	679.95	3,941.05
45 Materials & Supplies		6,000.00	6,000.00	0.00	0.00	250.00	5,750.00
46 Sch. Library AV Loan Prog		59,620.00	63,354.58	9,493.24	6,118.90	11,774.91	42,086.43
49 BOCES Services		81,885.00	81,885.00	4,464.13	4,464.13	77,420.87	0.00
<b>Subtotal of 2610 School Library &amp; AV</b>		<b>625,720.00</b>	<b>628,595.58</b>	<b>54,567.09</b>	<b>51,192.75</b>	<b>506,111.66</b>	<b>67,916.83</b>



## Victor Central School District

Budget Status Report As Of: 09/30/2021

Fiscal Year: 2022

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
<b>2630 Computer Assisted Instruction</b>							
15 Instructional Salaries		109,200.00	109,200.00	25,338.00	8,446.00	76,014.00	7,848.00
16 Noninstructional Salaries		252,000.00	278,900.00	52,768.98	20,580.63	226,058.77	72.25
22 State Aided Comp Hardware		150,000.00	159,282.93	12,984.64	1,964.24	105,526.88	40,771.41
4 Contractual and Other		103,340.00	88,508.76	3,570.32	323.20	11,235.32	73,703.12
45 Materials & Supplies		17,000.00	26,379.97	13,430.83	6,863.12	9,429.65	3,519.49
46 Sch. Library AV Loan Prog		41,200.00	55,740.85	9,530.36	353.95	45,472.19	738.30
49 BOCES Services		725,000.00	725,000.00	371,645.97	371,645.97	353,354.03	0.00
<b>Subtotal of 2630 Computer Assisted Instruction</b>		<b>1,397,740.00</b>	<b>1,443,012.51</b>	<b>489,269.10</b>	<b>410,177.11</b>	<b>827,090.84</b>	<b>126,652.57</b>
<b>2810 Guidance-Regular School</b>							
15 Instructional Salaries		1,065,282.00	1,065,282.00	179,693.60	89,846.80	871,903.40	13,685.00
16 Noninstructional Salaries		134,926.00	135,301.00	18,509.75	6,260.35	52,241.45	64,549.80
4 Contractual and Other		1,400.00	1,400.00	0.00	0.00	0.00	1,400.00
45 Materials & Supplies		3,900.00	3,900.00	503.37	272.67	792.56	2,604.07
<b>Subtotal of 2810 Guidance-Regular School</b>		<b>1,205,508.00</b>	<b>1,205,883.00</b>	<b>198,706.72</b>	<b>96,379.82</b>	<b>924,937.41</b>	<b>82,238.87</b>
<b>2815 Health Srvcs-Regular School</b>							
16 Noninstructional Salaries		403,200.00	403,300.00	37,746.81	32,633.00	274,859.38	90,693.81
4 Contractual and Other		155,000.00	158,048.00	9,356.40	4,500.00	39,717.09	108,974.51
45 Materials & Supplies		25,750.00	26,544.64	7,556.32	802.69	5,034.13	13,954.19
<b>Subtotal of 2815 Health Srvcs-Regular School</b>		<b>583,950.00</b>	<b>587,892.64</b>	<b>54,659.53</b>	<b>37,935.69</b>	<b>319,610.60</b>	<b>213,622.51</b>
<b>2820 Psychological Srvcs-Reg Schl</b>							
15 Instructional Salaries		836,473.00	836,473.00	136,816.91	66,709.15	603,499.84	96,156.25
4 Contractual and Other		1,200.00	1,200.00	0.00	0.00	0.00	1,200.00
45 Materials & Supplies		1,200.00	1,200.00	91.25	0.00	380.96	727.79
<b>Subtotal of 2820 Psychological Srvcs-Reg Schl</b>		<b>838,873.00</b>	<b>838,873.00</b>	<b>136,908.16</b>	<b>66,709.15</b>	<b>603,880.80</b>	<b>98,084.04</b>
<b>2825 Social Work Srvcs-Regular School</b>							
15 Instructional Salaries		173,544.00	329,544.00	48,622.93	29,094.54	280,557.90	363.17
<b>Subtotal of 2825 Social Work Srvcs-Regular School</b>		<b>173,544.00</b>	<b>329,544.00</b>	<b>48,622.93</b>	<b>29,094.54</b>	<b>280,557.90</b>	<b>363.17</b>
<b>2830 Pupil Personnel Srvcs-Special Schools</b>							
15 Instructional Salaries		338,520.00	383,520.00	87,494.72	32,848.24	295,634.28	391.00
16 Noninstructional Salaries		146,475.00	146,475.00	37,185.29	12,753.28	73,982.66	35,307.05
4 Contractual and Other		800.00	800.00	60.00	60.00	0.00	740.00
45 Materials & Supplies		500.00	500.00	0.00	0.00	0.00	500.00
<b>Subtotal of 2830 Pupil Personnel Srvcs-Special Schools</b>		<b>486,295.00</b>	<b>531,295.00</b>	<b>124,740.01</b>	<b>45,661.52</b>	<b>369,616.94</b>	<b>36,938.05</b>
<b>2850 Co-Curricular Activ-Reg Schl</b>							
15 Instructional Salaries		202,818.00	202,818.00	9,539.78	9,539.78	175,262.54	18,015.68
4 Contractual and Other		33,025.00	33,025.00	0.00	0.00	0.00	33,025.00
45 Materials & Supplies		16,985.00	16,985.00	0.00	0.00	30.99	16,954.01
<b>Subtotal of 2850 Co-Curricular Activ-Reg Schl</b>		<b>252,828.00</b>	<b>252,828.00</b>	<b>9,539.78</b>	<b>9,539.78</b>	<b>175,293.53</b>	<b>67,994.69</b>
<b>2855 Interscholastic Athletics-Reg Schl</b>							

## Victor Central School District

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Fiscal Year: 2022

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
15 Instructional Salaries		775,000.00	775,000.00	122,682.17	122,301.98	183,224.20	469,093.63
16 Noninstructional Salaries		52,500.00	52,500.00	3,638.49	2,824.03	0.00	48,861.51
2 Equipment		2,000.00	2,000.00	0.00	0.00	1,999.99	0.01
4 Contractual and Other		203,000.00	228,060.62	25,475.25	8,376.82	131,404.90	71,180.47
45 Materials & Supplies		66,083.00	79,796.02	15,120.81	13,104.81	45,790.82	18,884.39
<b>Subtotal of 2855 Interscholastic Athletics-Reg Schl</b>		<b>1,098,583.00</b>	<b>1,137,356.64</b>	<b>166,916.72</b>	<b>146,607.64</b>	<b>362,419.91</b>	<b>608,020.01</b>
<b>5510 District Transportation Services</b>							
16 Noninstructional Salaries		2,211,250.00	2,211,250.00	288,033.09	179,279.71	1,386,980.34	536,236.57
2 Equipment		6,500.00	8,092.99	1,793.12	1,346.45	3,299.87	3,000.00
4 Contractual and Other		296,000.00	301,951.84	79,790.63	3,021.09	70,843.36	151,317.85
45 Materials & Supplies		579,900.00	579,900.00	36,451.59	13,010.24	193,407.23	350,041.18
<b>Subtotal of 5510 District Transportation Services</b>		<b>3,093,650.00</b>	<b>3,101,194.83</b>	<b>406,068.43</b>	<b>196,657.49</b>	<b>1,654,530.80</b>	<b>1,040,595.60</b>
<b>5530 Garage Building</b>							
16 Noninstructional Salaries		8,500.00	8,500.00	0.00	0.00	0.00	8,500.00
4 Contractual and Other		59,550.00	61,650.00	2,510.05	837.87	52,588.89	6,551.06
<b>Subtotal of 5530 Garage Building</b>		<b>68,050.00</b>	<b>70,150.00</b>	<b>2,510.05</b>	<b>837.87</b>	<b>52,588.89</b>	<b>15,051.06</b>
<b>5581 Transportation from Boces</b>							
49 BOCES Services		15,965.00	15,965.00	1,550.00	1,550.00	14,415.00	0.00
<b>Subtotal of 5581 Transportation from Boces</b>		<b>15,965.00</b>	<b>15,965.00</b>	<b>1,550.00</b>	<b>1,550.00</b>	<b>14,415.00</b>	<b>0.00</b>
<b>7310 Youth Program</b>							
15 Instructional Salaries		0.00	1,250.00	1,204.89	0.00	0.00	45.11
<b>Subtotal of 7310 Youth Program</b>		<b>0.00</b>	<b>1,250.00</b>	<b>1,204.89</b>	<b>0.00</b>	<b>0.00</b>	<b>45.11</b>
<b>9010 State Retirement</b>							
8 Employee Benefits		1,640,000.00	1,640,000.00	186,222.57	93,152.97	823,712.14	630,065.29
<b>Subtotal of 9010 State Retirement</b>		<b>1,640,000.00</b>	<b>1,640,000.00</b>	<b>186,222.57</b>	<b>93,152.97</b>	<b>823,712.14</b>	<b>630,065.29</b>
<b>9020 Teachers' Retirement</b>							
8 Employee Benefits		3,303,800.00	3,302,616.00	362,495.30	269,635.59	2,331,546.45	608,574.25
<b>Subtotal of 9020 Teachers' Retirement</b>		<b>3,303,800.00</b>	<b>3,302,616.00</b>	<b>362,495.30</b>	<b>269,635.59</b>	<b>2,331,546.45</b>	<b>608,574.25</b>
<b>9030 Social Security</b>							
8 Employee Benefits		3,155,000.00	3,155,000.00	383,293.94	257,889.63	2,509,058.26	262,647.80
<b>Subtotal of 9030 Social Security</b>		<b>3,155,000.00</b>	<b>3,155,000.00</b>	<b>383,293.94</b>	<b>257,889.63</b>	<b>2,509,058.26</b>	<b>262,647.80</b>
<b>9040 Workers' Compensation</b>							
8 Employee Benefits		374,500.00	374,500.00	0.00	0.00	0.00	374,500.00
<b>Subtotal of 9040 Workers' Compensation</b>		<b>374,500.00</b>	<b>374,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>374,500.00</b>
<b>9045 Life Insurance</b>							
8 Employee Benefits		22,000.00	26,500.00	6,939.47	2,328.76	19,560.53	0.00
<b>Subtotal of 9045 Life Insurance</b>		<b>22,000.00</b>	<b>26,500.00</b>	<b>6,939.47</b>	<b>2,328.76</b>	<b>19,560.53</b>	<b>0.00</b>
<b>9050 Unemployment Insurance</b>							
8 Employee Benefits		15,000.00	4,200.00	0.00	0.00	0.00	4,200.00

## Victor Central School District

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Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
<b>Subtotal of 9050 Unemployment Insurance</b>		<b>15,000.00</b>	<b>4,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,200.00</b>
<b>9055 Disability Insurance</b>							
8 Employee Benefits		30,000.00	36,382.00	4,811.50	1,593.00	23,636.50	7,934.00
<b>Subtotal of 9055 Disability Insurance</b>		<b>30,000.00</b>	<b>36,382.00</b>	<b>4,811.50</b>	<b>1,593.00</b>	<b>23,636.50</b>	<b>7,934.00</b>
<b>9060 Hospital, Medical, Dental Insurance</b>							
8 Employee Benefits		12,644,000.00	12,492,263.48	2,698,037.46	830,059.92	9,124,342.19	669,883.83
<b>Subtotal of 9060 Hospital, Medical, Dental Insurance</b>		<b>12,644,000.00</b>	<b>12,492,263.48</b>	<b>2,698,037.46</b>	<b>830,059.92</b>	<b>9,124,342.19</b>	<b>669,883.83</b>
<b>9089 Other (specify)</b>							
8 Employee Benefits		225,000.00	225,875.00	875.00	0.00	875.00	224,125.00
<b>Subtotal of 9089 Other (specify)</b>		<b>225,000.00</b>	<b>225,875.00</b>	<b>875.00</b>	<b>0.00</b>	<b>875.00</b>	<b>224,125.00</b>
<b>9711 Serial Bonds-School Construction</b>							
6 Principal		4,555,000.00	4,555,000.00	0.00	0.00	0.00	4,555,000.00
7 Interest		1,363,700.00	1,363,700.00	0.00	0.00	0.00	1,363,700.00
<b>Subtotal of 9711 Serial Bonds-School Construction</b>		<b>5,918,700.00</b>	<b>5,918,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,918,700.00</b>
<b>9731 Bond Antic Notes-School Construction</b>							
6 Principal		152,427.00	152,427.00	0.00	0.00	0.00	152,427.00
7 Interest		799,635.00	799,635.00	55,769.98	0.00	0.00	743,865.02
<b>Subtotal of 9731 Bond Antic Notes-School Construction</b>		<b>952,062.00</b>	<b>952,062.00</b>	<b>55,769.98</b>	<b>0.00</b>	<b>0.00</b>	<b>896,292.02</b>
<b>9732 Bond Antic Notes-Bus Purchases</b>							
6 Principal		848,318.00	848,318.00	0.00	0.00	0.00	848,318.00
7 Interest		32,005.00	29,980.00	11,086.24	11,086.24	0.00	18,893.76
<b>Subtotal of 9732 Bond Antic Notes-Bus Purchases</b>		<b>880,323.00</b>	<b>878,298.00</b>	<b>11,086.24</b>	<b>11,086.24</b>	<b>0.00</b>	<b>867,211.76</b>
<b>9770 Revenue Anticipation Notes</b>							
7 Interest		3,000.00	795.00	0.00	0.00	0.00	795.00
<b>Subtotal of 9770 Revenue Anticipation Notes</b>		<b>3,000.00</b>	<b>795.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>795.00</b>
<b>9789 Other Debt (specify)</b>							
6 Principal		215,964.00	215,964.00	215,963.55	0.00	0.00	0.45
7 Interest		115,778.00	115,778.00	115,777.42	0.00	0.00	0.58
<b>Subtotal of 9789 Other Debt (specify)</b>		<b>331,742.00</b>	<b>331,742.00</b>	<b>331,740.97</b>	<b>0.00</b>	<b>0.00</b>	<b>1.03</b>
<b>9901 Transfer to Other Funds</b>							
95 Transfer-Special Aid Fund		170,000.00	170,000.00	0.00	0.00	0.00	170,000.00
<b>Subtotal of 9901 Transfer to Other Funds</b>		<b>170,000.00</b>	<b>170,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>170,000.00</b>
<b>Total GENERAL FUND</b>		<b>83,218,489.00</b>	<b>83,726,220.33</b>	<b>10,701,916.57</b>	<b>6,012,144.58</b>	<b>54,823,841.49</b>	<b>18,200,462.27</b>

## Victor Central School District

Budget Status Report As Of: 09/30/2021

Fiscal Year: 2022

Fund: A GENERAL FUND

### Selection Criteria

Criteria Name: Shared: BOE Summary by State

Fund: A

Budget type: Current Year

As Of Date: 09/30/2021

Suppress Budget Accounts with no activity

Print Summary Only

Sort by: Fund/State function/State object

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**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**  
Personnel Agenda, November 10, 2021

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional**

**Appointments:** The appointment of **David Condon**, Short Term Substitute Assistant Principal, from October 18, 2021 through approximately December 15, 2021, at a daily rate of \$350.

**Long Term Substitute Appointments:** The appointment of **Madeline Petell**, who has certification in Childhood Education Grades 1-6, to a long term substitute position as a Teacher Assistant, effective October 25, 2021, and end June 30, 2022, at an annual salary of \$25,600 (Step 1+12) which will be prorated based upon start date.

The appointment of **Keli Walker**, who has certification as a School Psychologist, to a long term substitute position as a School Psychologist, effective October 25, 2021, and end June 30, 2022, at an annual salary of \$53,981 (Step 6M+55 with Counselor's Index) which will be prorated based upon start date.

**Leaves of Absence:** The granting of a discretionary leave of absence for **Jennifer Martusewicz**, Elementary Teacher, effective October 21, 2021, and extending through December 31, 2021.

**Resignations:** The resignation of **Lisa Phillips**, Data Coordinator, effective November 28, 2021.

The resignation of **Jennifer Ocello**, Special Education Teacher, effective December 3, 2021.

<b>Athletics:</b>	<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Level</u></b>	<b><u>Years</u></b>
The resignation of <b>Gina Potenza</b> , Boys Swimming and Diving Modified B Coach.				
<b>Swimming &amp; Diving – Boys</b>	Modified B	Lindsay Karl	4	1
<b>Indoor Track &amp; Field</b>	Assistant	Robert Goodell	5	20
<b>Nordic Skiing (Pittsford program)</b>	Volunteer	Brian Lilly	-	-

**Co-Curriculars:**

The resignation of **Hannah Martin**, Marching Band Assistant, effective July 31, 2021.

	<u>Music</u>	<u>Name</u>
<b>Strand 2</b>	Marching Band Assistant (shared position)	Ashleigh Carey

**Amendments:** The appointment of **Amanda Jorgensen**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a long term substitute position as a Teacher Assistant, effective November 1, 2021, and end June 30, 2022, at an annual salary of \$29,594 (Step 5+36) which will be prorated based upon start date. Amended from probationary appointment.

The appointment of **Claire Noonan** at 1/200th of her 2020-2021 salary for summer professional development and curriculum coordination.

<b>Per Diem Substitutes:</b>	<u>Candidate</u>	<u>Area of Certification</u>
	Jessica Sullivan	Uncertified
	Marie Eichmann	Elementary
	Zachary Simmons	Uncertified
	Anna Dehm	Uncertified
	Ryan Pero	Uncertified

**Non-Instructional  
Appointments:**

The appointment of **Ruth Paredes**, Full Time Teacher Aide, effective October 27, 2021, at an hourly rate of \$13.10.

The appointment of **Maria Gonzalez**, Full Time Teacher Aide, effective October 28, 2021, at an hourly rate of \$13.10.

The appointment of **Rebecca Castle**, Network Engineer II, effective December 1, 2021, at an annual rate of \$71,200.

The appointment of **Lindsay Champaigne**, Full Time Teacher Aide, effective November 15, 2021, at an hourly rate of \$13.10.

The appointment of **Kathryn Mandsager**, Full Time Teacher Aide, effective November 15, 2021, at an hourly rate of \$13.10.

**Resignations:** The resignation of **Danielle von Hahmann**, Full Time Teacher Aide, effective October 27, 2021

The resignation, due to retirement, of **Deborah Hill**, School Bus Driver, effective November 29, 2021.

The resignation, due to retirement, of **Lisa Hinman**, Head School Bus Driver, effective November 30, 2021.

The resignation of **Sarah Ricci**, Full Time Teacher Aide, effective October 29, 2021.

The resignation, due to retirement, of **John Grassi**, Information Technology Network Analyst, effective April 29, 2022.

The resignation of **Tonya Burns**, Full Time Teacher Aide, effective November 14, 2021.

The resignation of **Maria Gonzalez**, Full Time Teacher Aide, effective October 29, 2021.

**Wage Adjustments**      Adjusting the bus driver trip hourly rate from \$17.49 per hour to \$20.00 per hour from September 27, 2021 through November 15, 2021.

Adjusting the substitute hourly wage for the School Bus Driver title from \$14.50 per hour to \$20.00 per hour retroactive to September 27, 2021.

**Per Diem and  
Substitute Positions:**

<b><u>Candidate</u></b>	<b><u>Position</u></b>
Jerry Uttley	Cleaner
Lilliam Villegas	Teacher Aide
Fredrick Ginder	Lifeguard
Raelyn Kazmark	Lifeguard
Gloria Matamoros-Ramos	Cleaner
Katelyn Coykendall	Teacher Aide
Lynne Littlefield	School Bus Driver Trainee
Harold Alvarez	School Bus Driver

# Victor Central School District

## 2022-2023 Budget Development Calendar

To be adopted at the November 10, 2021 BOE meeting

Date	Event
<b>Wednesday, November 10, 2021</b> <i>(Regular Board Meeting)</i>	<b>2022-2023 Budget Calendar reviewed and adopted by the Board of Education</b>
<b>Thursday, December 9, 2021</b> <i>(Regular Board Meeting)</i>	<b>Review the 2022-2023 Draft Budget and Financial Strategies and Goals</b>
<b>Thursday, January 13, 2022</b> <i>(Regular Board Meeting)</i>	<b>Budget Status Update to the Board of Education</b> <ul style="list-style-type: none"><li>- Non-Personnel Item Update (Supplies, contractual, equipment)</li></ul>
<b>Thursday, January 27, 2022</b> <i>(Budget Workshop)</i>	<b>Budget Workshop/Budget Status</b> <ul style="list-style-type: none"><li>- Budget update</li><li>- Revenue Projections</li><li>- Next Steps</li></ul>
<b>Thursday, February 10, 2022</b> <i>(Regular Board Meeting)</i>	<b>Budget Status Update to the Board of Education</b> <ul style="list-style-type: none"><li>- Update from the Budget Workshop</li><li>- Next Steps</li></ul>
<b>Thursday, February 17, 2022</b> <i>(Budget Workshop)</i>	<b>Budget Workshop/Budget Status</b> <ul style="list-style-type: none"><li>- Budget Development Update</li><li>- Review Tax Cap Limit Calculation</li></ul>
<b>Tuesday, March 1, 2022</b>	<b>Deadline for Submission of the preliminary Tax Cap Calculation Information and District's Calculation of Tax Levy Limit to OSC, NYSED, and NYS Taxation and Finance</b>
<b>Thursday, March 10, 2022</b> <i>(Regular Board Meeting)</i>	<b>Budget Status Update to the Board of Education</b> <ul style="list-style-type: none"><li>- Budget Development Update</li></ul>
<b>Thursday, March 24, 2022</b> <i>(Budget Workshop)</i>	<b>Budget Workshop/Budget Status</b> <ul style="list-style-type: none"><li>- Proposed Final Budget</li><li>- Changes related to Personnel/Benefits</li></ul>



<b>Tuesday, March 29, 2022</b>	<b>First Legal Ad posting - Required 49 days prior to Budget Vote</b> Legal notice of school budget hearing and budget vote. Must advertise 4 times within seven weeks of the vote with first publication 45 days before the date of the budget vote. Must be published in at least two newspapers of general circulation
<b>Thursday, April 7, 2022</b> <i>(Regular Board Meeting)</i>	<b>Adopt the Budget</b> Includes determining the tax levy for tax cap calculation
<b>Friday, April 15, 2022</b>	<b>Publish 2nd Budget Legal Notice</b>  <b>Deadline to accept submission of petitions for Board of Education candidates</b> <i>Due to District Clerk by 4:00 PM</i>  <b>First sworn statement of campaign contributions to be filed with District Clerk and Commission of Education</b> <i>(at least 30 days prior to vote)</i>
<b>Monday, April 18, 2022</b>	<b>Drawing to determine order of Board of Education Candidates to appear on ballot</b> <i>8:30 AM in the Business Office</i>
<b>Monday, April 25, 2022</b>	<b>Last day to file "Property Tax Report Card" to SED.</b> Due next business day following its approval by the school board, but no later than the 24th day before the budget vote.
<b>Friday, April 29, 2022</b>	<b>Publish 3rd Budget Legal Notice</b>
<b>Tuesday, May 3, 2022</b>	<b>Budget Hearing</b> 7:00-7:30 PM in the JH/SH Performing Arts Center  <b>Meet the BOE Candidates sponsored by the PTSA, PIE, and VOICE</b> 7:30-8:30 PM in the JH/SH Performing Arts Center
<b>Wednesday, May 4, 2022</b>	<b>Mail Budget Notice to eligible voters</b> Day after the Budget Hearing, but no later than 6 days prior to Budget Vote
<b>Wednesday, May 11, 2022</b>	<b>Second sworn statement of campaign contributions to be filed with District Clerk and Commissioner of Education</b>
<b>Thursday, May 12, 2022</b>	<b>Publish 4th Budget Legal Notice</b>
<b>Tuesday, May 17, 2022</b>	<b>Budget Vote and Election of Board of Education</b> (3rd Tuesday in May) 6:00 AM - 9:00 PM - Location to be determined
<b>Friday, June 3, 2022</b>	<b>Last date for BOE candidates to file final sworn statement of campaign contributions with District Clerk and Commissioner of Education</b>



953 High Street, Victor, New York 14564 www.victorschools.org p 585.924.3252 f 585.742.7023

**Derek Vallese**, *Assistant Superintendent for Business*

To: Tim Terranova, Superintendent  
From: Derek Vallese, Assistant Superintendent for Business  
Date: November 3, 2021  
Topic: Facilities Committee Recommendations

Dr. Terranova,

The Facilities Committee met back in August and discussed the use of some of the additional Capital Project monies. The following items were approved:

1. HS Auditorium Lighting Controls
2. Boardroom Projector and Sound System
3. Renovations to the VECS Main Office
4. Replace a failing scoreboard at Corbit Field with a videoboard
5. The move of the Intermediate Media Center to the auditorium

The following are below \$50,000, therefore you are authorized to approve. Those include:

Project Name	Estimated Cost
HS Auditorium Lighting Controls	\$30,000
Replacement of Boardroom Projector	\$23,000
Replacement of Boardroom Sound System	\$38,000

The following projects are in excess of \$50,000, and require Board approval:

Project Name	Estimated Cost
Renovations to the VECS Main Office	\$600,000
Corbit Field Scoreboard	\$137,467
Move of the Intermediate Media Center to the Auditorium	\$300,000

Best Regards,

Derek Vallese

**Victor Central School District**  
Professional Learning Plan  
2021-2022

## Professional Learning Plan 2021-2022

### **Professional Learning Plan Committee Membership**

The Victor Central School District Professional Learning Plan Committee is comprised of the Superintendent or designee, school administrators upon designation by the admin collective bargaining organization, teachers upon designation by the teachers' collective bargaining organization, at least one parent upon designation by the established parent groups, Curriculum Specialist(s) meaning a teacher or admin whose primary job responsibility involves the development or evaluation of curricula, upon designation by the district and/or the collective bargaining organization. In addition, the committee shall include at least one representative of a higher education institution, provided that the Board of Education determines that a qualified candidate is available to serve after conducting a reasonable search.

### **2021 Membership**

<b>Name</b>	<b>Title</b>		<b>Name</b>	<b>Title</b>
Ms. Kristin Williamson	Director of Humanities and Professional Learning		Ms. Luciana Cursino-Parent	Business/Community Member
Ms. Karen Finter	Director of Math and Science		Ms. Angela Magin	Parent
Ms. Laura Reynolds	Assistant Principal		Ms. Carol Prescott	Parent
Mr. Brian Siesto	Principal		Ms. Colleen Saar	Parent
Jaycee Birkemeier	Student		Tyler Pero	Student
Ms. Kelly McLaughlin	Teacher		Ms. Dana DiSabato	Teacher
Ms. Aly Ricci	Teacher		Ms. Mary Anne Buckley	Teacher
Ms. Amy Thomas	Teacher		Ms. Lisa Shaw	Teacher
Ms. Ann Marie Crye	Teacher		Mr. Tom Zaccardo	Teacher
Ms. Dawn Knapp	Teacher		Mr. Dave Denner	Teacher

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## Professional Learning Plan 2021-2022

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1. Mission, Vision, and Organizational Goals
2. NYSED Regulations and Requirements
3. Philosophy
4. Needs Analysis
5. Action Plan
6. Provisions for Mentoring
7. Provisions for School Violence Prevention
8. Provisions for Teachers Certified in Bilingual and ELL Education
9. Appendix A: PD Offerings

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## Professional Learning Plan 2021-2022

### **1. Mission, Vision, and Organizational Goals**

Victor Central Schools will be a high performing learning organization where all children and adults thrive. Our vision recognizes that our community's greatest asset is its children. To teach, to learn, to improve, to achieve is the mission of the Victor Central Schools. The district is committed to helping our students meet high standards and becoming productive citizens.

In order to achieve the district's mission and vision, the district teams, including the Professional Development Office are focused on the following four goals:

**Goal #1: The Victor Central School District will improve student academic achievement and performance for every student.**

**Goal #2: The Victor Central School District will continue to promote equity and excellence in educational programming for every student.**

**Goal #3: The Victor Central School District will promote the social, emotional and physical development of every student.**

**Goal #4: The Victor Central School District will provide services that support the instructional program, maximize resources and improve customer service.**

### **2. New York State Department Regulations and Requirements**

This professional learning plan is in compliance with Commissioner Regulations 100.2 (dd) that requires each district and BOCES to collaboratively create professional learning plans that are reviewed annually. Additionally, professional learning activities outlined in this plan provide teachers and leaders with the opportunities needed to meet and maintain the Continuing Teacher Leader Education (CTLE) requirements as defined by The Board of Regents in Subpart 80-6 of the Regulations of the Commissioner of Education to implement Chapter 56 of the Laws of 2015 relating to the registration process for any holder of a classroom teaching, school leader and teaching assistant certificate that is valid for life (Permanent, Professional and Level III Teaching Assistant) and the establishment of Continuing Teacher and Leader Education (CTLE) requirements for Professional and Level III Teaching Assistant certificate holders.

Victor Central School District, Wayne-Finger Lakes (W-FL) BOCES, and other approved professional learning providers will provide Professional Certificate holders with certificates, physical or electronic, acknowledging completion of workshops, trainings, and professional learning opportunities qualifying for CTLE credits. Such certificates will include: participant's name, title of the program attended, date and location of program, number of hours completed, and providing sponsor's name. The content of the Victor Central

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## Professional Learning Plan 2021-2022

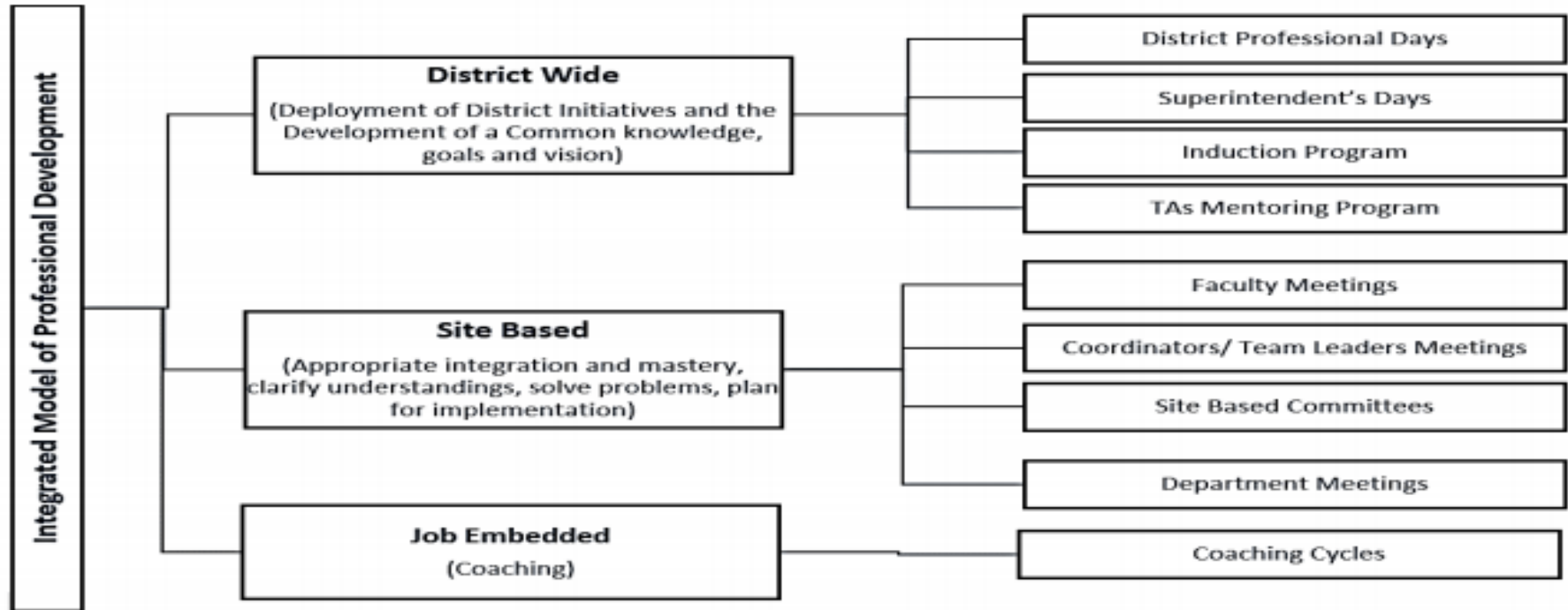
School District's professional learning plan is being supported in part by BOCES, RBERN, RSE-TASC, Teacher Centers, Regional Information Centers and other approved school districts and vendors.

### **3. Philosophy**

The Victor Central School District plans and implements an integrated model of professional development. This model includes different types of active learning where teachers are engaged in the analysis of teaching and learning. In addition, the program design ensures that multiple teachers and staff members participate in the same learning opportunities over a predetermined period of time.

The purpose of the plan shall be to improve the quality of teaching and student learning. This plan is designed to help administrators, teachers, teaching assistants, and other instructional staff participate in professional learning, remain current with their profession, and meet the learning needs of their students. Professional learning provided to internal employees is tailored to the needs of the district and buildings, progresses across grade levels (PreK-graduation) and is continuous and sustained.

## Professional Learning Plan 2021-2022



### PD Standards

We provide professional learning in alignment with the New York State Professional Learning Standards:

- A. **Professional Growth and Collaboration.** Professional learning fosters a foundation of continuous professional growth characterized by collaborative relationships, reflection, respect, and commitment to student and educator learning.
- B. **Expanding Professional Capacity.** Professional learning builds individual and collective capacity for deepening and expanding educator expertise and improving outcomes for all students.
- C. **Leadership.** Professional learning develops and fosters skillful leaders who cultivate vision, capacity, advocacy, communication, and support systems.



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## Professional Learning Plan 2021-2022

- D. **Professional Learning Approaches.** Professional learning integrates theories, research, and models of adult learning to achieve intended outcomes.
- E. **Utilizing Data.** Professional learning incorporates a variety of sources and types of student, educator, and system data to monitor student progress, sustain professional growth, and inform, plan, assess, and evaluate professional learning. .
- F. **Cultural Responsiveness.** Professional learning responds to a culturally and linguistically diverse population of learners and promotes academic and social-emotional growth by emphasizing and building upon their cultural strengths, knowledge, and skills.
- G. **Engagement Among Diverse Communities.** Professional learning builds capacity for educators, families, community members, and other stakeholders for shared ownership of student and community success.

### **4. Needs Analysis**

As part of the ongoing professional development planning cycle, the Victor Central School District reviews multiple sources of data. The following items may be analyzed annually to determine the focus and content of the professional development plan.

#### STUDENT ACHIEVEMENT DATA

- APPR Data
- School Report Card
- Disaggregated Student Achievement Data
- NYS and District Assessments (i.e., 3-8 testing and Regents exams)
- College Boards (AP, SAT, IB)
- Report Cards
- Student Attendance and Discipline Reports
- Graduation and Drop-out Rates
- College Placement Rates
- Special Education Reports
- Academic Intervention Service Records and Benchmark Assessments

## Professional Learning Plan 2021-2022

### SURVEYS

- Professional Development Evaluations/Feedback Surveys
- Professional Development Needs Assessments

### ADDITIONAL DATA

- BEDS Data
- Longitudinal Student Performance Data
- Teacher Retention and Turnover Rates
- Mentor Program Evaluation Data
- Feedback from Shared Decision Making Teams, including Curriculum Council and Building Councils
- SED Regulations and Mandates

### **5. Action Plans**

**Goal : To improve student academic achievement and performance in all pK-12 courses and at every level by expanding professional capacity.**

Objective: Develop and implement a guaranteed and viable curricula aligned to the Next Generation Learning Standards.

Inputs	Evidence	Responsibility	Timeline
pK-12 Teachers and administrators will receive training on the development of a guaranteed and viable curriculum, aligned to content standards.	Completed trainings for all teaching faculty and administration  Updated curriculum maps and common assessments.	Directors will train all teachers, teacher leaders, and building administrators in the curriculum development process.  Teaching teams will develop	2021-2023 Academic School Years

## Professional Learning Plan 2021-2022

		curriculum using common processes and templates, relying heavily on the unpacking and prioritization of State standards.	
pK-12 Teachers will evaluate common assessments data and determine implication for future curricular revisions.	Revised assessments	Building and district administrators to guide teaching teams on how to use assessment data to inform curricular revisions	2020-2023 Academic School Years

**Goal : To improve student academic achievement and performance in all pK-12 courses and at every level by expanding professional capacity.**

Objective: Train teachers in the most effective instructional strategies according to current research.

Inputs	Evidence	Responsibility	Timeline
pK-12 Teachers will receive training in Learning Targets so they are better able to clearly communicate with students what they should know, understand, and be able to do at the end of each lesson.	<p>Superintendent's conference day workshop</p> <p>Mini-workshops offered throughout year</p> <p>PLC collegial planning of targets and discussion of impact of use of learning</p>	<p>Building Administrators</p> <p>Directors</p> <p>Coaches</p> <p>Mentors</p> <p>Teacher Leaders</p> <p>Teachers</p>	2021-2022 Academic School Year

## Professional Learning Plan 2021-2022

	targets.		
pK-6 Teachers will receive training in the Science of Reading so they are better able to plan their literacy block and choose the most effective resources and teaching methods.	<p>Literacy workshops offered throughout the year</p> <p>PLC discussion of the impact of new teacher learning on student results</p>	<p>Director of Humanities and Professional Learning, coaches, and teacher leaders to offer workshops</p> <p>Teacher Leaders to provide feedback and support direction moving forward</p> <p>pK-6 Teachers to attend trainings and implement in classrooms</p>	2021-2024 Academic School Years
pK-12 Teachers will receive professional development in the district's core resources associated with instruction (Amplify, Math Investigations, BOCES4Science Kits, Foundations, etc.)	<p>Literacy workshops offered throughout the year</p> <p>PLC discussion of the impact of new teacher learning on student results</p> <p>Survey level data determining fidelity of implementation and impacts on student learning</p>	<p>Directors</p> <p>Principals</p> <p>Coaches</p> <p>Teachers</p>	2021-2022 Academic School Year

**Goals: To promote equity and excellence in educational programming for every student and to promote the social, emotional and physical development of every student.**

Objective 1: Leverage technology as a means to accelerate student learning for all subgroups.

## Professional Learning Plan 2021-2022

Inputs	Evidence	Responsibility	Timeline
Provide teachers with workshops to thoughtfully use technology as a means to enhance learning.	Technology Summit and ongoing trainings  Improvement in ESSA subgroups that have been identified by NYS	Director of Technology  BOCES Instructional Technology Integration Specialists	2021-22 School Year

Objective 2: The District will ensure multiple systems of support are in place and aligned across all grade levels to support student learning and social emotional development.

Inputs	Evidence	Responsibility	Timeline
Provide district and building level teams with training focused on MTSS (Multi-Tiered Systems of Support)	Gap Analysis  Analysis of behavior and academic data	BOCES MTSS Coordinator  District and building-level MTSS teams	2021-24 School Years

## Professional Learning Plan 2021-2022

Objective 3: Provide students with lessons designed to support the NYS Social Emotional Learning Benchmarks.

Inputs	Evidence	Responsibility	Timeline
District Administrators will engage in an analysis of the NYS Social Emotional Learning Benchmarks and the CASEL SEL Core Competencies in order to conduct a building level gap analysis.	Leadership meetings focused on building understanding of the SEL Benchmarks and the development of turnkey opportunities through Building-based professional development, appropriate to student/staff needs.	Directors Building Administrators Student Services Team Counselors Teacher Leaders Teachers	2021-2022 Academic School Year
pK-12 Teachers will receive training in understanding the NYS Social Emotional Learning Benchmarks and how to integrate them into core curriculum where appropriate.	Curriculum maps containing NYS SEL benchmarks  SEL Screening data  Behavior data	Building Administrators Directors Coaches Mentors Teacher Leaders Teachers	2021-2023 Academic School Years
pK-12 School Counselors will provide lessons from the Comprehensive Guidance Plan for all students in grades K-12.	Lessons in classrooms according to the scope and sequence chart	School Counselors	2021-2022 Academic School Year

## Professional Learning Plan 2021-2022

Objective 4: Provide students with lessons aligned to the 2020 NYS Physical Education Standards

Inputs	Evidence	Responsibility	Timeline
pK-12 Physical Education Teachers will receive training on the 2020 NYS standards in Physical Education and will revise their curriculum to ensure alignment with standards.	Curriculum maps containing updated NYS PE Standards  Student assessment results	Director of Physical Education  PE Teachers	2021-2023 Academic School Year

### **5. Provisions for Mentoring**

**Goal: To provide services that support the instructional program, maximize resources and improve customer service by expanding professional capacity.**

Objective: Victor Central Schools will ensure that new staff know our mission and vision, understand their role within the district and the school, and utilize standards-based planning and instruction.

### **Provisions for Mentoring Program**

The Victor Central School District Mentoring Program is defined by Board of Education policy, as outlined below:

All new teachers at Victor Central Schools holding an initial certificate will complete a mentored teaching experience within their first year of employment as a teacher. The purpose of the mentoring program is to provide support for new teachers, retention of teachers, and to increase the skills of new teachers.

The mentoring program shall be developed and implemented consistent with any collective bargaining obligation required by Article 14 of the Civil Service Law (i.e., the Taylor Law); however, Commissioner's Regulation does not impose a collective bargaining obligation that is not required by the Taylor Law.

In accordance with Commissioner's Regulations, the elements of the mentoring program include:

## Professional Learning Plan 2021-2022

<b>Procedure for Selecting Mentors</b>	A rigorous selection process including narrative essay, letters of recommendation, completed application in conjunction with administrative approval and mentor panel interview is used to select mentors.
<b>Role of the Mentors</b>	<p><b>Confidentiality</b> The Mentor Panel has designed specific program assurances to protect confidentiality between the mentor and intern. During the initial interview, the Mentor Panel places a high priority on the potential mentor's understanding that the position of mentor is a highly confidential position. Potential mentor(s) must clearly understand it is not an administrative position. Information provided to them by the interns is to be maintained in strict confidence. When a mentor observes an intern, the data collected during the observation will be provided only to the intern, and the mentor will provide feedback from the observation in a confidential setting with the intern.</p> <p><b>Support</b> It is crucial that the intern sees the mentor in a supportive role. This relationship is developed through activities during New Teacher Orientation, conferences, informal discussions, and on-going staff development. In addition, the mentor attends post-observation conferences with the intern, as well as other conferences with administrators as requested.</p> <p><b>Facilitation</b> The mentor(s) facilitate on-going professional development for untenured teachers.. At these staff development sessions, the group is able to focus on topics of broad concern or importance. An added benefit to such group discourse is the development of personal friendships and professional networks. The mentor(s) may also make specific referrals to support groups, individuals, and faculty/administration that may provide additional or more specific information on a topic of interest.</p> <p><b>Professional Growth</b> The mentor(s) are expected to conduct observations of the interns and meet with them to discuss instruction and other pertinent issues. The purpose of these activities is to develop or enhance</p>



## Professional Learning Plan 2021-2022

	<p>effective teaching skills and to encourage the habit of self-reflection, an integral component of effective teaching.</p> <p><b>Collaboration</b></p> <p>The mentor(s) are expected to work closely with each other (if applicable), their interns, Mentor Pool members, Mentor Panel members, and district administrators. A high degree of collaboration is required.</p> <p><b>Improvement Plans</b></p> <p>In addition to working with teachers new to the district, the mentors work with tenured teachers who have been identified as those in need of a Plan for Improvement, per the VTA/BOE agreement and/or the current VCSD APPR document.</p>
<b>Preparation of Mentors</b>	<p>Mentoring is based on a learning-focused relationships, with clear roles to increase teacher efficacy as instructional problem-solvers and decision makers (Lipton &amp; Wellman, 2018). Mentor preparation is self-directed and responsive to needs of the district and interns.</p>
<b>Types of Mentoring Activities</b>	<ol style="list-style-type: none"> <li>1. Meet with interns as needed.</li> <li>2. Observe the interns both formally and informally as needed.</li> <li>3. Provide data as requested and feedback to the interns regarding their lessons in written form or in a post-conference setting.</li> <li>4. Assist in the development of daily and long-range planning as necessary.</li> <li>5. Communicate with the appropriate school principals at least monthly.</li> <li>6. Clarify and reinforce administrative expectations for interns as needed.</li> <li>7. Attend post-observation conferences with interns.</li> <li>8. Conduct and/or plan on-going seminars and chats.</li> <li>9. Assist the intern in developing appropriate interpersonal skills within the professional community including teachers, ancillary staff, and administrators.</li> <li>10. Meet with the Mentor Panel and/or the Teaching Center Director to discuss the needs of interns and facilitate appropriate activities. Mentors will plan and facilitate</li> </ol>

## Professional Learning Plan 2021-2022

	professional development for interns. Professional development opportunities are communicated in the summer. 11. Formally report to the Mentor Panel on a monthly basis. 12. Assist the Mentor Panel in preparation of reports as needed. 13. Organize, run, and participate in New Teacher Orientation, district induction. 14. Utilize the skills and talents of the Mentor Pool members to assist whenever necessary to meet the needs of the interns.
<b>Time Allotted for Mentoring</b>	The Victor Mentoring Program currently has 2 FTE Mentors that are TOSAs.

### **6. Provisions for School Violence Prevention and Intervention**

The Victor Central School District is committed to hiring teachers who have fulfilled the requirements of certification, including participation in workshops covering school prevention and intervention. Such workshops shall consist of at least two clock hours of training that includes but is not limited to, study in the warning signs within a learning and social context that relate to violence and other troubling behaviors in children; the statutes, regulations, and policies relating to a safe nonviolent school climate; effective classroom management techniques and other academic supports that promote a nonviolent school climate and enhance learning; the integration of social and problem solving skill learning for students within the regular curriculum; intervention techniques designed to address a school violence situation; and how to participate in an effective school/community referral process for students exhibiting violent behavior.

Upon request or determination of necessity, The Victor Central Schools will provide refreshers on school violence prevention and intervention.

Objective: **100% of staff will meet the State requirement for school violence and intervention training.**

Strategies:

1. A district-wide safety team representing all stakeholders meets at least quarterly to review and revise the following district documents: district-wide safety plan, and building level safety plans.
2. The District Council, which is a Shared Decision Making group, reviews the Code of Conduct annually and makes recommendations to the Board of Education.

## Professional Learning Plan 2021-2022

3. At least annually the School District Resource Officer meets with each school's Building Emergency Response Team to review a menu of crisis situations, "drill each scenario, and update and revise the Emergency Plans as needed. The school's team and administration will train the school's staff on each of the various situations and scenarios.
4. Each building principal ensures that annual updates are presented to students, parents and staff regarding behavioral expectations.
5. Each building conducts a presentation on Dignity for All Students Act (DASA) requirements and expectations to their building staff on an annual basis.

### **7. Provisions for Teachers Certified in Bilingual and ELL Education**

Teachers possessing a Professional certificate in the certificate title of English to speakers of other languages (all grades) or a holder of a bilingual extension under section 80-4.3 of this Title will be provided with a minimum of 50 Percent of Professional Learning clock hours in language acquisition aligned with the core content area of instruction taught, including a focus on best practices for co-teaching strategies, and integrating language and content instruction for English language learners.

Though the Victor Central School District has been provided a waiver due to English Language Learners making up less than five percent of our population, we will provide other CTLE certificate holder's, Professional and Level III Teaching Assistants, Professional Learning clock hours dedicated to the needs of English Language Learners including a focus on best practices for co-teaching strategies, and integrating language and content instruction for English language learners as needed.

Victor Central School District teachers will utilize the expertise and trainings provided by the Regional Bilingual Education Resource Network or other approved sponsors to fulfill these requirements.

**Objective: Provide professional development for general education teachers and teachers within the English as a New Language program.**

**Strategies:**

1. Provide professional development opportunities focused on stages of language acquisition, instructional practices for supporting English Language development in the classroom and learning strategies to increase performance of English Language Learners (ELLs).

**Objective 1: Provide teachers new to Victor professional development focused on language acquisition for ELLs.**

## Professional Learning Plan 2021-2022

Inputs	Evidence	Responsibility	Timeline
pK-12 teachers that are new to Victor will receive professional development focused on the stages of language acquisition and learning strategies in the classroom.	<p>Session with new teachers, TESOLs and Mentors</p> <p>Survey regarding PD effectiveness completed by new teachers</p>	<p>Director of Educational and Support Services</p> <p>TESOLs</p> <p>Mentors</p>	2021-2022 Academic School Year

Professional Development within the Victor Central School district is thoughtfully planned and implemented based on need. All professional groups within the organization are encouraged to engage in professional learning so as to best meet the needs of our students. Throughout the school year, teachers through participation in superintendent conference days, professional learning community meetings and job-embedded professional development will meet and exceed the CTLE hour expectations.

After each professional learning activity, faculty and staff submit evaluation forms that are then used to assess the efficacy of the activity, as well as to plan for future offerings. In addition to district provided professional learning, CTLE credit is provided through

- the Victor Teacher Center
- Professional meeting including: faculty, department, grade level, Professional Learning Communities, and Colleague Consultations
- Service as a cooperating teacher for a student teacher
- Successful completion of National Board Certification or successful completion of recertification
- Mentor Program training classes including New Teacher Orientation and periodic seminars
- Approved graduate level college course work
- Approved off-campus, online conferences and workshops
- Consistent attendance and participation in district facilitated committees including but not limited to District council, Curriculum council, and program reviews
- Publishing in education journals
- Approved teacher collaborative projects, study groups, or Alternative Supervisory Assessment
- Participation in local, regional, and State curriculum related committees or projects
- Coaching cycles and/or Teacher Awards

## Professional Learning Plan 2021-2022

### **PROFESSIONAL learning PLAN STATEMENT OF CERTIFICATION**

School District: Victor Central School District

BEDS Code: \_\_\_\_\_

The superintendent certifies to the Commissioner that: (1) The planning, implementation and evaluation of the plan were conducted by a professional learning team that included a majority of teachers and one or more administrator(s), curriculum specialist(s), parent(s), higher education representative(s), and others identified in the plan. (2) The requirements of CR 100.2 (dd) to have a professional learning plan for the succeeding school year have been met. (3) The school District or BOCES has complied with the professional learning plan applicable to the current school year. (4) The plan focuses on improving student performance and teacher practice as identified through data analysis. (5) The plan describes professional learning that: • is aligned with state content and student performance standards; • is articulated within and across grade levels; • is continuous and sustained; • indicates how classroom instruction and teacher practice will be improved and assessed; • indicates how each teacher in the district will participate; and • reflects congruence between student and teacher needs and district goals and objectives. (6) The plan describes how the effectiveness of the professional learning will be evaluated and indicates how activities will be adjusted in response to that evaluation. (7) The plan complies with CR 100.2(dd) to: • describe and implement a mentoring program for new teachers; • provide teachers holding a professional certificate with opportunities for completing 100 hours of professional learning (CTLE) every five years; • ensure that level III teaching assistants and long-term substitute teachers participate in professional learning activities, • state the average number of hours each teacher is expected to participate in professional in the school year(s) covered by the plan; • describe how all teachers will be provided professional learning opportunities directly related to student learning needs as identified in the school report card and other sources; • provide staff with training in school violence prevention and intervention; and • provide professional learning to all professional and supplementary school staff who work with students with disabilities. (8) The plan has been reviewed and/or revised in accordance with the most current version of 100.2 (dd). The latest version of CR 100.2 (dd) can be found at: <http://www.emsc.nysed.gov/part100/pages/1002h.html>. (9)

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## Professional Learning Plan 2021-2022

The plan or the annual update to the plan was adopted at a public meeting by the Board of Education.

\_\_\_\_\_  
Print Name of Superintendent of Schools \_\_\_\_\_

Original Signature of Superintendent of Schools \_\_\_\_\_

Date \_\_\_\_\_

**VICTOR CENTRAL SCHOOL DISTRICT**  
**Field Trip Request Form**

**Instructions:**

**Complete and submit to your building principal three weeks in advance\*.**

**\* Extended trips, out of state, out of country, and/or overnight trip forms must be forwarded to the Superintendent a minimum of one week prior to a scheduled Board of Education meeting AND six months prior to the proposed trip..**

Teacher(s) Initiating Request: STEVE CRONMILLER School: VHS

Course/ Grade Level of students/club for trip: 9-12 SEAS Club

Check appropriate type of field trip:

       required curricular trip           non-required co-curricular      X   extra curricular

**Logistics of Trip**

Destination (include exact address): FLORIDA EVERGLADES + KEYS

Estimated Number of Students: 20-25    Round Trip Mileage: ~3000

Departure: Date 4/9/22 Time AM    Return: Date 4/13/22 Time PM

Have both the District and building calendars been checked for conflicts, etc. ☒ yes    ☐ no

Estimated Number of Chaperones:    Teachers: 2-3    Parents:           Other:       

Names of Chaperones will be submitted to the Building Principal for approval prior to the trip.

STEVE CRONMILLER + TBD

Type of Transportation: AIR + MOTOR COACH

Arrangement for meals (if necessary): ALL - INCLUDING

**Cost:**

Estimated Cost Per Student:

Event Fee:       

Meals:       

Total: 2649.00

Travel:       

Other:       

SEE ATTACHED

If fundraising is involved, please describe: NA

## Curricular/Instructional Plan

Instructional Objectives: Be specific, include outcomes and how you will measure what standards and district curriculum goals it meets.

- SEE ATTACHED, ECOSYSTEMS TOURS, MANGROVE  
FORESTS / FRESH WATER ECLOGY / CORAL REEF

### Activities

Preparation: How will the student be prepared for the trip as an instructional activity:

- SEAS MEETING WE WILL DISCUSS ECOLOGY

On trip: What instructional activities will occur on the trip?

- TOURS OF TROPICAL ECOSYSTEMS

Follow-Up: Upon return, what activities will occur to enrich the experience and to determine if the objectives were accomplished?

- SEAS MEETING DATES DEBRIEF AND  
STUDENT PRESENTATIONS.

### Provisions for Continuity of School Work

What instructional provisions have been made to help participants keep up with other classes that they will miss?

DURING SPRING BREAK, NO CLASSES MISSED

What specific instructional plans have been made for the any student missing the field trip?

- NA -



Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will need coverage during the period of this field trip.

NONE

**TO BE COMPLETED BY THE BUILDING PRINCIPAL**

Approved ☒

Not Approved ☐

BASA  
Principal's Signature

10/4/21  
Date

Approved ☒

Not Approved ☐

[Signature]  
Director of Transportation's Signature

10-6-21  
Date

Approved ☒

Not Approved ☐

[Signature]  
Assistant Superintendent's Signature

RECEIVED  
OCT 07 2021  
Date

CO-CURRICULAR AND/ EXTRA-CURRICULAR OVERVIEW SHEET  
(to be completed by the Lead Teacher for this field trip)

Itinerary ( for overnight or extended trips, please attach detailed summary of specifics)

ATTACHED

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Will you be requesting this trip again next year?      ☐ YES    ☒ NO

1.What does this field trip accomplish that an in-school activity could not?

*Yes*

2. What pre-field trip activities are you planning to do to complement the field trip?

*SEAS MEETING WITH STUDENTS.*

*PARENT MEETING IN OCT AND MARCH.*