

MINUTES

VIS Building Council

Date: 5-21-18

Identify Conference Room or Location of Meeting: 164

Time: 7:45 AM

Roles:

Facilitator: Michele

Minutes: Lauren

Time Keeper: Rachel

Refreshments: Kevin

Members: Gisela Armbruster, Kim Bavis, Lauren Forget, Ann Hitchcock, Rachel Lowe, Michele Maloney, Necia Marchetti, Gayle Reh, Lisa Shaw, Kevin Swartz, Colleen Burrell

		Minutes
#	Topic/Subject	
Opening		
1	Welcome	
2	Approve minutes of 04/16/18	
3	Review Agenda	
Guest Presentation		
4		
Old Business		
5	Keyboarding Update	Jen Check shared information with Kevin Students still identifying letters and numbers “Hunting and pecking” is okay at that point - developmentally/physically Going to start teaching basics of keyboarding
	18-19 Building Goals & Council Goals	Move to June Meeting due to Lancaster Visit

	Handbook Update	Move to June Meeting due to Lancaster Visit		
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New Business

6	Lancaster Visit: See attached schedule in email.	<p><u>Questions about:</u></p> <ul style="list-style-type: none"> -configurations -grade level wings - Is 6th grade isolated? -accelerated math (Heidi) -how do we handle schedule -not so much curricular questions - more about scheduling -special area teachers have back to back sections - without transitions --50 min/ 2x week -health, creative writing, tech, art --40 min/3x week -Art Academy (enrichment) - class or 2 per semester based on student schedule BOC (band, orchestra, chorus) - throughout the actual day, based on grade level, in the cafetorium -VIS core classes are heterogenously grouped, WIN section homogenously grouped (AIS, pre-re-teaching, enrichment) <p>8:15: Meet in 164, Introductions, Coffee and Bagels 8:25-9:05: Small Group Meetings/Q and A session</p> <ol style="list-style-type: none"> 1.) Principals & Parents (remain in 164) 2.) Lancaster PE staff and VIS PE staff (Main Office Conference Room) 3.) VIS BC Teachers and Lancaster Teachers (Lisa Shaw's Room) 4.) Art Staff in Victoria Russotti's room. 5.) Music Staff in Dom Marini's rehearsal room—Nancy Burt-Preece to join at 9:00 <p>9:15-9:30: Meet at room 164, Building Tour (Kevin and Michele) 9:30-10:30: VIS Schedule /Program Details in room 164—Heidi Robb to join</p>		
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Closing

7	Review Assigned Tasks	Minute Taker	2 min	
8	Set Agenda & Rolls For Next Mtg.	Facilitator	2 min	
9	Parking Lot Attendant	Facilitator	2 min	<ol style="list-style-type: none"> 1. 2.

				3.
10	Round Table	All	4 min	

Future Meeting Dates: List the dates of all meetings left to occur