

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Approved Minutes of the Organizational and Regular Meeting of July 11, 2019
Early Childhood School Boardroom
953 High Street
Victor, New York 14564**

CALL TO ORDER District Clerk Maureen Goodberlet called the meeting to order at 6:55 PM.

Members Present Karen Ballard, Chris Eckhardt, Debbie Palumbo-Sanders, Mike Vistocco
Member Absent Tim DeLucia, Kristin Elliott, Christopher Parks

OATH OF OFFICE
D. Santiago-Marullo District Clerk Maureen Goodberlet administered the Oath of Office to Superintendent of Schools Dawn Santiago-Marullo. The Oath of Office was signed by Dr. Santiago-Marullo. *Mrs. Goodberlet said she administered the Oath of Office to newly elected Board members Tim DeLucia, Chris Eckhardt and Kristin Elliott earlier in July.*

ENTER EXECUTIVE SESSION A motion was made by D. Palumbo-Sanders, seconded by C. Eckhardt, to enter executive session at 6:56 PM to discuss the employment history of specific individuals. The motion was carried. 4 yes 0 no

REGULAR SESSION A motion was made by D. Palumbo-Sanders, seconded by K. Ballard, to return to regular session at 7:28 PM. The motion was carried. 4 yes 0 no.

ELECTION OF OFFICERS *President* The District Clerk called for nominations for Board of Education President. Mike Vistocco nominated Debbie Palumbo-Sanders for President.

The District Clerk asked if there were any other nominations for Board of Education President. There being no other nominations, the District Clerk asked for a vote. The vote was carried 4 yes 0 no.
Mrs. Palumbo-Sanders was declared Board President for the 2019-20 school year.

Vice President The District Clerk called for nominations for Board of Education Vice President.

Karen Ballard nominated Christopher Parks for Vice President.

The District Clerk asked if there were any other nominations for Board of Education Vice President. There being no other nominations, the District Clerk asked for a vote. The vote was carried 4 yes 0 no.
Dr. Parks was declared Vice President for the 2019-20 school year.

The Oath of Office was signed by Mrs. Palumbo-Sanders. District Clerk Maureen Goodberlet stated she will have Dr. Parks sign the Oath of Office upon his return. Board President Palumbo-Sanders took the chair.

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APPROVE AGENDA

A motion was made by M. Vistocco, seconded by K. Ballard, to approve the revised agenda for the meeting. The motion was carried. 4 yes 0 no.

ORGANIZATIONAL ITEMS

A motion was made by K. Ballard, seconded by C. Eckhardt, to approve upon recommendation of the Superintendent, the following organizational items for the 2019-2020 school year:

APPOINTMENT OF DISTRICT OFFICERS

- District Clerk* Appointment of Maureen A. Goodberlet as Clerk of the Board of Education
- District Treasurer* Appointment of Lynne Lubaszewski as District Treasurer;
- Deputy District Treasurer* Appointment of Jill Smith as Deputy District Treasurer;
- Tax Collector* Appointment of Nicole Ritz as Tax Collector;
- Claims Auditor* Appointment of Susan Reed as Claims Auditor;

APPOINTMENT OF OTHER POSITIONS

- School Physician* Appointment of Dr. Robert J. Tuite as school physician and medical director, and Barbara Sullivan as nurse practitioner;
- School Attorney* Appointment of Harris Beach PLLC, Ferrara Fiorenza PC, and Monroe 2 Orleans BOCES as attorneys;
- Attendance Officer* Appointment of Veronica Puglisi as Attendance Officer;
- Purchasing Agent* Appointment of Joseph Dougherty as Purchasing Agent;
- Insurance Consultant* Appointment of R.L. Anderson – Van Horne Agency as Insurance Consultant;
- External Auditor* Appointment of Raymond F. Wager, C.P.A., P.C. as External Auditor;
- Internal Auditor* Appointment of EFPR Group as Internal Auditor;
- Records Access / Management Officer* Appointment of Maureen Goodberlet as Records Access/Management Officer;
- LEA Designee* Appointment of Christopher Marshall as Asbestos (LEA) Designee;
- Title IX / Section 504 Officer* Appointment of Veronica Puglisi as Title IX/Section 504 Officer;
- Committee on Special Education / Preschool Special Education* Appointment of Julie Bitely, Julie Branieki, Jennifer Check, Anne Clark, Leah Daniels-Farren, Dorothy DiAngelo, Karl Dubash, Brian Gee, Melissa Goho, Carrie Goodell, Kirra Guard, Emily Hopkins-Ives, Tara hopson, Leah Kedley, Hannah Knight, Michele Maloney, Kathryn Mandile, Sheila McCarthy, Scott Miller, Veronica Puglisi, Amy Shannon, Brian Siesto, Kristin Swann, Kevin Swartz, David Thering, Staci Thibodeau, Amanda Tripp, Dr. Robert Tuite, and Tania Zazulak-Angelini as members of the Committee on Special Education and the Committee on Preschool Special Education;
- Treasurer – Extra Classroom Activities Account* Appointment of Betty Post as Treasurer – Extra Classroom Activities Account;

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Dignity Act Coordinators Appointment of Melissa Goho, Leah Kedley, Michele Maloney, John Ryan, Veronica Puglisi, Amy Shannon, Kristin Swann and David Thering as Dignity Act Coordinators;

Designated Educational Official Appointment of John Ryan as the Designated Education Official;

BONDING OF PERSONNEL

\$100,000 coverage endorsement from a blanket bond for each employee
\$1 million policy for District Treasurer, Deputy District Treasurer, Tax Collector, and Claims Auditor
\$500,000 coverage from faithful performance bonds for Accounts Payable Clerk, Payroll Clerk, and Assistant Superintendent for Business.

DESIGNATIONS

Banks BE IT RESOLVED, that any commercial bank and/or trust company, including but not limited to Canandaigua National Bank, Five Star Bank, Genesee Regional Bank and JP Morgan Chase having offices in New York State or any bank participating in the Insured Cash Sweep (ICS) or Certificate of Deposit Account Registry Services (CDARS) programs be and hereby are designated as the official depositories for the School District funds during the school year 2019-20 and that the maximum amount which may be kept on deposit in any one bank shall not exceed the District's annual general fund budget.

Official Newspaper Designation of *The Daily Messenger* as official newspaper of the District;

Board of Education Meeting Dates Designation of the second Thursday of each month at 7:15 P.M. as the regular meeting time for the Board of Education with the following exception; the January 2020 Board meeting will be held on Thursday, January 16, 2020, the March 2020 Board meeting will be held on Wednesday, March 11, 2020, and the April 2020 Board meeting will be held on Thursday, April 16, 2020. The Board of Education work sessions will be scheduled for the fourth Thursday of the month as necessary;

Organizational Meeting Designation of Thursday, July 9, 2020, as the date of the organizational meeting for the 2020-21 school year;

Mileage Reimbursement Establishment, pursuant to Section 2118 of the Education Law, of the mileage reimbursement rate for employees at an amount equal to the Internal Revenue Service rate.

AUTHORIZATIONS

Payroll Certification Authorization for the Assistant Superintendent for Business to certify the payroll;

Student Services Authorization for the Superintendent, or designee, and Board President or Vice

Contracts Conference President to sign contracts for student services (such as health), and tuition contracts;

Attendance Authorization for the Superintendent or his/her designee to approve attendance of instructional and non-instructional staff at conferences;

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Authorization for the Assistant Superintendent for Business to establish the following Petty Cash Accounts:

<i>Petty Cash</i>	<u>Account</u>	<u>Amount</u>	<u>Custodian</u>
	Senior High School	\$50.00	Senior High Principal
	Junior High School	\$50.00	Junior High Principal
	Intermediate School	\$50.00	Intermediate School Principal
	Primary School	\$50.00	Primary School Principal
	Early Childhood School	\$50.00	Early Childhood Principal
	District Office	\$50.00	Assistant Superintendent for Business
	Transportation Office	\$50.00	Director of Transportation
	Event Admissions (competition start-up cash)	\$2,500.00	Athletic Director
	School Lunch Fund (start-up cash)	\$175.00	Director of Food Service

Check Signers Authorization for the following individuals to sign checks on behalf of the School District for the accounts designated:

General and School Lunch, Special Aid, Capital Funds: Assistant Superintendent for Business, District Treasurer, Deputy District Treasurer

Payroll Account: Assistant Superintendent for Business, District Treasurer, Deputy District Treasurer

Extra-Curricular Account: Treasurer-Extra Classroom Activities Account, Assistant Superintendent for Business, District Treasurer, Deputy District Treasurer, and Senior High School Guidance Secretary

Professional Organizations Authorization for the Board of Education and District Members to participate in professional organizations;

Indemnification Authorize School District employee and officer indemnification under Public Officer's Law §18;

District-owned Cell Phones Authorization for the technology department, night custodian, director of transportation and substitute caller to have District-owned cell phones;

Hearing Officer Appointment Authorization for the President or Vice President of the Board of Education to independently appoint an Impartial Hearing Officer as necessary for any impartial hearing regarding the placement of a special education student;

Budget Transfers Authorization for the Superintendent or her designee to make all necessary budget transfers in accordance with Section 170.2 (1) of the Commissioner's Regulations and Board Policy 6150;

OTHER ITEMS

Wire Transfers Authorization for the Assistant Superintendent for Business and District Treasurer or Deputy District Treasurer to execute wire transfers of District funds;

Employment of Staff Members Authorization for the Superintendent to employ staff members pending Board approval at its next regular meeting;

BOCES Bids Authorization for the District to participate in all BOCES Cooperative Bids for the 2019-2020 school year;

Investment of Funds Authorization of the Superintendent and the Assistant Superintendent for Business, District Treasurer, or Deputy District Treasurer to jointly confer, and then invest - if deemed appropriate - such portions of the District money available for time deposit

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accounts, certificates of deposit, short term government securities, or other investments permitted by law;

- Grants* Authorization of the Superintendent to apply for State and Federal Grants in Aid;
- Board Conference Attendance* Authorization for Board of Education members to attend conferences, conventions and workshops with expenses paid by the School District;
- Consultant Services* Authorization for the Superintendent to purchase consultant and professional services;
- Civil Service Reports Compensation – Election Workers* Authorization for the Assistant Superintendent for Personnel, or (alternate) Assistant Superintendent for Business to sign Civil Service Reports of Personnel Change;
- Board of Registration Substitute Rates* Establishment of the compensation rate for members of the Board of Registration and for election inspectors and clerks at minimum wage;
- Appointment of Nancy Mancuso and Carrie Fagan as the Board of Registration for the 2019-2020 school year;
- Establishment of the following substitute rates:

<u>Position</u>	<u>2019-2020</u>
Aide Substitute	\$11.10 per hour (\$11.80 per hour 12/30/19)
Accompanist	\$50.00 per hour (2 hour maximum)
Auto (Bus) Mechanic Substitute	\$17.59 per hour
Business Office Support	\$14.50 per hour
Bus Driver Substitute	\$14.50 per hour
Bus Monitor Substitute	\$11.10 per hour (\$11.80 per hour 12/30/19)
Summer Bus Monitor Substitute (Certified Bus Driver Rate)	\$14.40 per hour
Cleaner Substitute	\$11.15 per hour (\$11.80 per hour 12/30/19)
Clerk/Secretary Substitute	\$13.36 per hour
Driver Education Teacher	\$38.25 per hour
Driver Education Coordinator	\$500.00 per session (3 sessions total)
Food Service Helper Substitute	\$11.10 per hour (\$11.80 per hour 12/30/19)
Food Service Laborer Substitute	\$11.30 per hour (\$11.80 per hour 12/30/19)
Groundskeeper Substitute	\$11.60 per hour (\$11.80 per hour 12/30/19)
Life Guard (Junior Per Diem Status)	\$11.40 per hour (\$11.80 per hour 12/30/19)
Life Guard (Senior Per Diem Status)	\$14.57 per hour
Messenger Substitute	\$11.80 per hour
Nurse Substitute	\$133.00 per day
Pool Supervisor	\$16.83 per hour
Summer Grounds Helper	\$11.10 per hour (\$11.80 per hour 12/30/19)
Student Worker	\$11.10 per hour (\$11.80 per hour 12/30/19)
Teacher (Per diem) NYSTRS Retiree	\$130.00 per day
Teacher (Per diem) Certified Substitute	\$105.00 per day
Teacher (Per diem) Uncertified Substitute	\$95.00 per day
Teacher (Short-term Substitute)	\$198.00-\$208.00 per day
Traffic Support	\$12.51 per hour
Translator (Temporary Assignment)	\$39.75 per hour

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- Policies*** Review of all Board of Education policies
- Policy Review*** Review policies including Investments (6240), Purchasing (6700), Code of Conduct (5300), and Parent and Family Engagement (1900) as required by law
- Attendance Data*** Review building-level student attendance data as required under Commissioner’s Regulations section 104.1, and if the data shows a decline in attendance rates, shall review its policy on Attendance (5100)
- Safety Plans*** Adopt District-level School Safety Plan and Building-level Safety Plan
- APPR Lead*** Authorization of the Annual Professional performance Review (APPR)
- Evaluators*** Principal/Teacher Lead Evaluator Resolutions.
- Civil Service*** Civil Service Standard Work Hours Resolution; BE IT RESOLVED, that the Victor Central School District hereby establishes standard work days for its employees and
- Standard*** will report days worked to the New York State and Local Employees’ Retirement
- Work Hours*** System based on the time keeping system.
A motion to approve the foregoing appointments and authorizations was carried.
4 yes 0 no (*end of organizational items*)

PUBLIC PARTICIPATION None at this time.

CONSENT ITEMS

A motion was made by K. Ballard, seconded by C. Eckhardt to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES Minutes of the Regular Board Meeting on June 13, 2019, the Victor Farmington Library Vote on June 24, 2019, and the Special Board Meeting on July 1, 2019;

FINANCIAL STATEMENTS Treasurer’s Report for the month ending May 31, 2019;

PERSONNEL The following personnel items:
All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Part Time Appointments: The appointment of **Julie Saunders**, who holds Certification in Pre-Kindergarten, Kindergarten and Grades 1-6, to a part-time (.6fte) position as an Elementary Teacher effective September 1, 2019, and ending June 30, 2020, at an annual salary of \$40,345 (Step 18M+23).

The appointment of **Melissa Murphy**, who holds Certification in Art, Childhood Education Grades 1-6, and Students with Disabilities Grades 1-6, to a part-time (.8fte) position as an Art Teacher effective September 1, 2019, and ending June 30, 2020, at an annual salary of \$39,340 (Step 7M+14).

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The appointment to a job share of **Julie Santarone**, who is licensed as a Registered Professional Nurse, to a part-time (.6fte) position as a School Nurse effective July 1, 2019, and ending June 30, 2020, at an annual salary of \$22,378 (Step 11).

The appointment to a job share of **Marki Holcomb**, who is licensed as a Registered Professional Nurse, to a part-time (.4fte) position as a School Nurse effective July 1, 2019, and ending June 30, 2020, at an annual salary of \$12,543 (Step 3).

Appointments:

The appointment of **Amanda Tripp**, Extended School Year Coordinator, effective July 1, 2019, at a stipend of \$5,000.

The appointment of **Joyce Prockton**, who holds Permanent Certification in Childhood Education 1-6 and Special Education, as Teacher Center Director Part-Time, effective July 1, 2019, and ending June 30, 2020, at an annual rate of \$17,600.

The appointment of the following as an Extended School Year Teacher at an hourly rate of \$39.75: **Marcia Tobin**

The re-appointment of **Alan Granger, Jamie Coles, Stephen Schreib, Jacob Herendeen, and Andrew Purdie**, as part-time Driver Education Teachers, for the 2019/2020 school year at an hourly rate of \$38.25.

The appointment of the following as Extended School Year Nurse at an hourly rate of \$21.22: **Lori Pownall**

**Long Term
Substitute
Appointments:**

The appointment of **Jocelyn Danieluk**, who has Certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a long term substitute position as a Special Education Teacher, effective September 1, 2019, and ending June 30, 2020, at an annual salary of \$50,050 (Step 9M).

The appointment of **Robert Nestricks**, who has Certification in Pre-Kindergarten, Kindergarten, and Grades 1-6, to a long term substitute position as an Elementary Teacher, effective September 1, 2019, and ending June 30, 2020, at an annual salary of \$51,880 (Step 10M+6).

The appointment of **James Jordan**, who has Certifications in Physics Grades 7-12 and Earth Science & General Science Grades 7-12, to a long term substitute position as a Science Teacher, effective September 1, 2019, and approximately ending December 20, 2020, at an annual salary of \$38,011.

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Leaves of Absence: Pursuant to the Uniformed Services Employment and Reemployment Rights Act (USERRA), the granting the extension of unpaid military leave of absence for **Steven Metzger**, Science Teacher, through December 31, 2019.

Resignations: The resignation of **Abigail Gisondi**, School Nurse, effective June 30, 2019.

The resignation, due to retirement, of **Sara Camp**, Elementary Teacher, effective June 3, 2020.

The resignation of **Joseph Dougherty**, Assistant Superintendent for Business, effective July 28, 2019.

The resignation of **Lauren Rister**, Music Teacher, effective July 9, 2019.

Co-Curriculars:

	<u>Teacher Leaders</u>	<u>Name</u>
Strand 1	English Language Arts (9-12)	Craig Kaper

Co-Curriculars:

<u>Clubs & Advisors</u>	<u>Name</u>	<u>Group</u>
Sr. High Positive School Climate Club Co-Advisor	Johanna Arnitz	2/2
Sr. High Positive School Climate Club Co-Advisor	Todd Forrest	2/2

Co-Curriculars:	Music	Name	Group
	JH Musical Assistant	Sarah Reilly	2
	JH Musical Assistant	Aaron Isaacs	2
	JH Musical Assistant	Anthony D'Agostino	2
	JH Musical Assistant	Laura Brewer	2
	JH Musical Assistant	Steve Cronmiller	2
	JH Musical Assistant	Mary Sue Hartz-Holtz	2
	JH Musical Assistant	Matthew Mayne	2
	JH Musical Assistant	Karen Mellema	2
	JH Musical Assistant	Kaitlyn Barthelmes	2
	JH Musical Director	Lee Anne Birkemeier	5
	SH Spring Musical Assistant	Erin Fetzner	2
	SH Fall Play Director	Jeremy Hawkinson	4
	SH Spring Musical Director	Jeremy Hawkinson	5

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Abigail Gisondi	School Nurse
	Margaret Daly	Mathematics
	Ariana Perez	Speech/Language
	Chad Dominic	Elementary/Special Education

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Erin Maloney	Music
Samantha German	Elementary/Special Education
Peter Fleckenstein	Technology

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Tennis- Girls	Head Varsity	Krystina Barnum	3	13
Soccer – Boys	Volunteer	William Wuest	-	-
Soccer – Girls	JV	Mike Mandrino	5	19
	Volunteer	Ellie Hamilton	-	-
	Volunteer	Kathryn Potter	-	-
Cheerleading	Varsity Assistant	Alex Dayton	5	7
	JV	Alexa O’Brien	5	3
	JV	Dayna Ryan	5	8
	Volunteer	Jessica Dever	-	-

Non-Instructional

Position Action:

The Board of Education authorizes the following action to be effective on July 1, 2019:

- Create a position of Audio Visual Technician at an hourly rate of \$22.26. This position is assigned to the Civil Service Employee’s Association unit.

Appointments:

The promotional appointment of **Heidi Peone**, from Full Time Teacher Aide to Typist, effective July 1, 2019, at an hourly rate of \$14.06.

The appointment of the following as Teacher Aides in the Extended School Year Program, effective July 8, 2019 and ending August 16, 2019, at their 2019/2020 rate of pay: **Michele Alden, Jacob Dirkx, Paula Quirk & Marleah Holmes.**

The appointment of **Jacob Dirkx**, from Substitute Teacher Aide to Full Time Teacher Aide, effective June 25, 2019, at an hourly rate of \$11.80.

The appointment of **Aaron Isaacs**, from Audio Visual Assistant to Audio Visual Technician, effective July 1, 2019, at an hourly rate of \$24.73.

The re-appointment of **Chuck Callari** as Records Clerk Part-Time, effective July 1, 2019, at an hourly rate of \$19.45.

The re-appointment of **Susan Reed** as School Auditor, effective July 1, 2019, at an annual rate of \$5,892.

The re-appointment of **Sherri Lasky** as Continuing Education Instructor Part-Time, effective July 1, 2019, at an hourly rate of \$29.14.

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The appointment of **Sarah Maslyn**, Cleaner, effective July 15, 2019, at an hourly rate of \$12.18.

Resignations:

The resignation of **Lavern Beech**, School Bus Monitor, effective June 18, 2019.

The resignation of **Kathleen Lacagnina**, Food Service Helper, effective June 24, 2019.

The resignation of **Tyler Moulton**, Part Time Teacher Aide, effective June 9, 2019.

The resignation of **Barbara Williams**, Food Service Helper, effective Jun 24, 2019.

The resignation of **Margaret Frank**, Part Time Teacher Aide, effective July 8, 2019.

The resignation of **Jose Ruiz Dominguez**, Cleaner, effective June 14, 2019.

The resignation of **Maria Nitche**, Part Time Teacher Aide, effective June 25, 2019.

The resignation of **Sarah Crowley**, Part Time Teacher Aide, effective June 30, 2019.

The resignation of **Jesus Juarez**, Cleaner, effective July 1, 2019.

The resignation of **Margaret Pixley**, Full Time Teacher Aide, effective June 28, 2019.

**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Kathleen Lacagnina	Food Service Helper
Tyler Moulton	Teacher Aide
Barbara Williams	Food Service Helper
Margaret Frank	Teacher Aide
John Messersmith	School Bus Driver
Heather Ochs	Cleaner
Margaret Pixley	Teacher Aide

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CSE/CPSE RECOMMENDATIONS	Recommendations of the Committee on Special Education from the meetings of January 8, 11, 17, 28, 2019, February 1, 15, 26, 27, 2019, March 5, 8, 11, 13, 26, 27, 29, 2019, April 9, 11, 25, 26, 30, 2019, May 1, 3, 4, 7, 8, 14, 15, 21, 22, 23, 30, 31, 2019, June 3, 5, 6, 7, 10, 12, 13, 14, 17, 18, 19, 20, 21, 25, 26, 27, 2019 and from the Committee on Preschool Special Education from the meetings of April 30, 2019, May 21, 28, 2019, June 12, 13, 2019;
BOARD MEMBER COMMITTEE MEETINGS	Board members to attend standing committee meetings;
DONATIONS	The following donations: <ul style="list-style-type: none">• \$1,870.82 from PTSA to the Intermediate School to support a fourth grade field trip to Ganondagan;• \$1,307.92 from PTSA to the Early Childhood School and the Primary School to support field trip transportation; Board President Debbie Palumbo-Sanders thanked PTSA for their support.
BUDGET CALENDAR	Calendar for development of 2020-2021 school year budget as submitted.
CONFERENCE ATTENDANCE	Board Members to attend the following conferences: <ul style="list-style-type: none">• Chris Eckhardt on-line training for 2019-2020 New York State School Boards Association New School Board Members;• Tim DeLucia to attend the 2019 New York State School Boards Association Summer Law Conference on 7/18/19 in Rochester, NY;• Kristin Elliott to attend the New York State School Boards Association 2019 Board Officers Academy on 9/27/19 in Rochester, NY;• Karen Ballard to attend the New York State School Boards Association 2019 Annual Convention from 10/24/19 – 10/26/19;
INTERNAL AUDIT AND CORRECTIVE ACTION PLAN	The Internal Audit Report and Corrective Action Plan for year ending June 30, 2019 as submitted;
AMENDMENT TO THE FINGER LAKES AREA SCHOOL HEALTH PLAN MUNICIPAL COOPERATIVE AGREEMENT	WHEREAS , the Finger Lakes Area School Health Plan (“FLASHP”) was established pursuant to a Municipal Cooperative Agreement to Provide Health Benefits, which was last revised and adopted July 1, 2018 (the “Agreement”); and WHEREAS , Victor Central School District is currently a participant in FLASHP (“Participant”); and WHEREAS , Section V of the Agreement provides that the Agreement may be amended by an affirmative vote of 2/3 of all Directors then appointed and serving on the FLASHP Board of Directors (“FLASHP Board”); and

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WHEREAS, the FLASHP Board voted by a 2/3 majority at a meeting held on May 2, 2019, to amend the Agreement and the By Laws to permit Superintendent-Advisors to have voting rights, effective January 1, 2020; and

WHEREAS, Article 5-G Section 119-O of the New York General Municipal Law, and Section V of the Agreement, require that changes to the Agreement must also be adopted by a majority vote of each Participant’s governing body;

WHEREAS, Victor Central School district desires to approve the FLASHP Board’s changes to the Agreement;

NOW THEREFORE, the Board of Education of the Victor Central School District has voted to approve the proposed changes to the Agreement, as described in the attached “First Amendment to 2018 Restatement of Municipal Cooperative Agreement to Provide Health Benefits.”

FOOD SERVICE BID

Award the 2019-2020 Food Service Bid to Renzi Food Services as the lowest responsible bidder meeting specifications;

**2019-2020
PROFESSIONAL
DEVELOPMENT
PLAN**

The 2019-2020 Professional Development Plan as submitted.

**2020-2021
PROFESSIONAL
DEVELOPMENT
PLAN**

Appoint Curriculum Council to review/revise the Professional Development Plan for the 2020-2021 school year;

**REAL PROPERTY
TAX LAW SECTION
487 RESOLUTION**

WHEREAS, Real Property Tax Law §487 provides that solar or wind energy systems or farm waste energy systems are exempt from real property taxation for a period of fifteen years; and

WHEREAS, the School District Board of Education previously adopted a resolution providing that the exemption under Real Property Tax Law §487 shall not apply within its jurisdiction; and

WHEREAS, Governor Cuomo signed into law Chapter 336 amending Real Property Tax Law §487; and

WHEREAS, effective January 1, 2018, Real Property Tax Law §487 will further provide that certain micro-hydroelectric energy systems, fuel cell electric generating systems, micro-combined heat and power generating equipment systems and electric energy storage equipment and electric energy storage systems will be exempt from real property taxation for a period of fifteen years; and

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WHEREAS, Real Property Tax Law §487 permits a school district to adopt a resolution providing that the exemption under Real Property Tax Law §487 shall not apply within its jurisdiction to such energy system projects which begin construction subsequent to the effective date of such resolution; and

WHEREAS, the Board of Education desires to adopt a resolution opting out of the tax exemption under the amended Real Property Tax Law §487.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education reaffirms its prior resolution that the tax exemption under Real Property Tax Law §487 shall not be applicable within the boundaries of the Victor Central School District with respect to any solar or wind energy systems or farm waste energy systems.
2. The tax exemption made available by Real Property Tax Law §487 shall not be applicable within the boundaries of the Victor Central School District with respect to any micro-hydroelectric energy systems, fuel cell electric generating systems, micro-combined heat and power generating equipment systems, electric energy storage equipment and electric energy storage systems, and fuel-flexible linear generator electric generating systems constructed subsequent to the date of this Resolution.
3. This Resolution shall take effect immediately.

AMENDMENT OF EMPLOYMENT AGREEMENT

The amendment to the Employment Agreement between the Victor Central School District Board of Education and Dawn A. Santiago-Marullo, Ed.D. as submitted.

The motion was carried. 4 yes 0 no (*end of consent items*)

CONSTRUCTION UPDATE

Superintendent Santiago-Marullo introduced Director of Facilities Chris Marshall and George Spinaris from Campus Construction who provided a construction update. Mr. Spinaris went over the 2017 Capital Improvement Project. He talked about the approved referendum of \$25,000,000. Out of that \$4,000,000 is for the energy performance contract, \$3,255,000 is the incidental budget, \$821,000 is the adjusted construction contingency budget, there is an approved change order total of \$387,228 so the remaining contingency budget is \$433,772. The construction project is approximately 82% complete. He then provided a project status update.

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CONSTRUCTION UPDATE Continued

At the Early Childhood School the site restoration work has been completed. Seeding has been finished along with decorative stonework between sidewalks in the parent drop off parking area. Interior renovations, including casework, have been finished. The special education area, nurse's office, speech area and additional storage space will all be turned over to the District in July. At the Primary School the removal of both boilers and their associated parts has been completed. Abatement work has commenced and will be completed in about a week. Installation of roof top units are about a week away. Site work at the Intermediate School includes excavation to regrade the existing slope area and preparation for storm line installation. Inside the gymnasium hardwood flooring, striping and floor finishes have been completed. Gym wall pads and score board installation work is ongoing. The terrazzo floor patch work has commenced in the music room and surrounding areas. Hall area phenolic panels are to be installed after the terrazzo floor completion. At the Junior/Senior High School the rip rap drainage work at the retention pond has been completed. In the Senior High School nurse's office drywall has been installed and two coats of paint have been applied. Flooring and acoustical ceiling tile have been installed. All mechanical, engineering and plumbing finishes are currently being installed. The casework will be installed in July. It is anticipated the space will be turned over to the District by the end of July.

PROPOSED 2020 CAPITAL IMPROVEMENT PROJECT UPDATE

Director of Facilities Chris Marshall, Dave Phelps from SWBR Architects and Ben Maslona from Fiscal Advisors and Marketing presented on the proposed 2020 Capital Improvement Project. Mr. Phelps discussed the pre-referendum schedule and the proposed scope. Proposed at the Early Childhood School is flooring replacement, stair tread replacement, various mechanical, electrical and plumbing upgrades based on the Building Condition Survey, third floor classroom addition (gaining five classrooms), acoustical upgrades in the second floor music room, complete roof replacement, PA/clock/lockdown system replacement, complete window replacement (with the exception of recent additions), exterior toilet rooms below the gymnasium, the addition of adult toilet rooms, drinking fountain replacement, replace the backflow preventer for the heating, ventilation and air conditioning system, and re-circuit data closets to be powered by generator. The proposed cost of this scope is \$10,471,428. Proposed at the Primary School is the renovation of the kitchen and serving lines, south corridor wall tile installation, various mechanical, electrical and plumbing

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PROPOSED 2020 CAPITAL IMPROVEMENT PROJECT UPDATE Continued

upgrades based on the Building Condition Survey, complete roof replacement, PA/clock/lockdown system replacement, the addition of adult toilet rooms, drinking fountain replacement in corridors only, re-circuit data closets to be powered by generator, masonry repairs, playground replacement with an all-inclusive design, and adding exterior toilet rooms at the clover fields. The proposed cost of this scope is \$7,519,946. Proposed at the Intermediate School is a four classroom addition to the northeast of the building, stair tread replacement, serving line renovation and expansion, various mechanical, electrical and plumbing upgrades based on the Building Condition Survey, locker room ceiling removal and then painting the structure, PA/clock/lockdown system replacement, carpet replacement throughout, re-circuit data closets to be powered by generator, masonry repairs, and playground replacement with an all-inclusive design. The proposed cost of this scope is \$7,096,116. Proposed at the Junior and Senior High School is casework replacement in the art rooms, adding a paint booth in one of the art rooms, stair tread replacement, Senior High locker room renovation, various mechanical, electrical and plumbing upgrades based on the Building Condition Survey, PA/clock/lockdown system replacement, replacing heating, ventilation and air conditioning equipment and air handlers, re-circuit data closets to be powered by generator, masonry repairs, adding a roof access ladder to the fly loft, replacing the track surface. The proposed cost of this scope is \$7,781,278. The proposal for the transportation building is to construct a new transportation building. The new construction will include five service bays, one wash bay, toilet and locker room facilities, parts storage, driver lounge and training center as well as an office suite which will include hard-walled offices, reception, dispatch, and storage. The proposed cost of this scope is \$9,646,213. It is proposed that the existing transportation building will be renovated to include space for Technology and Computer Services, Records Center, Copy Center, Teacher Center and storage. Mr. Phelps said moving these functions would alleviate some of the space needs that are happening around the campus. The proposed cost of this scope is \$1,726,392. The proposed scope campus-wide includes information technology and computer technology upgrades, field #7 press box roof replacement, Lane Road exit re-design, drainage improvement along the east side of the property, and the replacement of damaged pavement on the roads across campus. The proposed cost of this scope is \$1,991,393. The total cost of the entire scope of the project is \$46,232,766. Assuming the new transportation building is 100% aided and 85% of the remaining scope is aidable there would be a \$0.277 per \$1,000 impact to the tax payers.

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PROPOSED 2020 CAPITAL IMPROVEMENT PROJECT UPDATE Continued

Mrs. Ballard asked for clarification on the Building Condition Survey items. Mr. Phelps said about \$16 million is all Building Condition Survey items. Mrs. Palumbo-Sanders asked if the adult bathrooms in the Early Childhood School and Primary School are mandated. Mr. Phelps said they are not mandated just a best practice. Mr. Vistocco asked if the District conducted a classroom space utilization plan. Mr. Phelps said for this process they did not. They did, however, meet with all of the District administrators and asked what their needs are. Mr. Vistocco said he sees the need to add classrooms if the enrollment is going up. The Intermediate School enrollment is going down the next five years so what does that do to the aid? Mr. Phelps said that is part of the discussion with the State Education Department. Dr. Santiago-Marullo said the classrooms projected are for current needs not future students. Mr. Vistocco asked what the amount was the District could do a project for with no tax impact. Ben Maslona from Fiscal Advisors and Marketing said \$10 million. Mr. Vistocco asked if the District anticipates putting any money into Capital Reserves next month. Assistant Superintendent for Business, Joe Dougherty said approximately \$200,000. He said the Capital Reserve can only go up to \$2.5 million. Mr. Maslona said the \$0.27 per thousand would have been lower but as soon as the current bus garage is no longer a bus garage it is no longer aidable. Dr. Santiago-Marullo said just to create a District storage space it would be a little over \$1 million. Mr. Phelps said it is about \$4 million. Mr. Vistocco said with the \$2.5 million in Capital Reserve that would get the District a \$10 million project without a charge. Mr. Maslona said that is correct. He said in the past we have had debt service and capital projects falling off and the District does not have that. Mr. Vistocco asked how they came up with the scope of \$46 million. Mr. Phelps said they met with the committee and developed about a \$400 million wish list. There was a team decision on what they felt would be palatable by the community as a tax impact. Mr. Vistocco asked if the committee knew the tax rate before they left the meeting. Mr. Phelps said no, they did not as they did not have the scope at that time. Mr. Eckhardt said so you landed at a \$46 million project and you didn't know the tax impact. If the wish list was \$400 million and you landed at \$46 million did you try to get down as far as you could to determine what is palatable? Mr. Phelps said they used the rankings to develop what they felt would be the appropriate scope. Dr. Santiago-Marullo said the recommendation was to stay under \$.30 per \$1,000 since there has not been a tax rate increase involving a capital project in about 30 years. She said \$10 million doesn't even include all of the Building Condition Survey items. Mrs. Ballard said with this increase we can't go and try to override the tax cap in May to get

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PROPOSED 2020 CAPITAL IMPROVEMENT PROJECT UPDATE Continued

more funding. Dr. Santiago-Marullo said that is correct, however there will be some kind of a tax impact either way because just the Building Condition Survey items total \$16 million. Mr. Dougherty said there was just a tax rate decrease in May due to the assessment growth. Mr. Maslona said when you do a zero to zero tax impact and projects start to fall off you have no gain. Mr. Eckhardt asked Mr. Maslona if he had the tax impact for just the \$16 million. Mr. Maslona said he did not have it at that time. Mr. Vistocco asked if there was an idea as to what the big bays in the old bus garage would be used for. Mr. Phelps said there is a conceptual layout but it's a little too early. Dr. Santiago-Marullo said they are proposing moving from the Primary School the Record Center and Teacher Center, which would free up four classrooms. Mr. Vistocco said that would have to be flushed out a little bit so the community would know what it is being used for. Mr. Vistocco asked what the District's 5-10 year plan is. Do we have one? Do we create a UPK-2 in the Early Childhood School? Mr. Phelps said in 2010 SWBR Architects did that option and looked at what the needs would be at each building. Mr. Vistocco asked is this the right package? Should we look at the Building Condition Survey items and the Early Childhood School addition again? He asked if there were any community committee members that would come and support what they would like to see. He said he is concerned about the tax impact. Mrs. Palumbo-Sanders said there have been a lot of comments, proposals and thoughts about the future of the District. Should those questions be resurrected down the road because we will have an Interim Superintendent? Mr. Eckhardt said the District is facing a lot of different things with a potential Capital Project, new Superintendent. He said he has heard comments and talk about superseding the budget in the next budget cycle. Maybe we would want the new Superintendent to take the lead on that and not just come into it. Maybe there is some merit in doing just what we have to do for the next capital project, hire the new Superintendent and let him/her lead it to the next phase. Dr. Santiago-Marullo said she would like to go back to the transportation department building. A new transportation center solves a lot of issues for the District. Mr. Phelps said if the District doesn't do a new transportation center it would take about \$4 million just to renovate the current center to be usable. Mrs. Ballard said it's hard to sell this project without a 5-10 year plan. Dr. Santiago-Marullo said we haven't said that in the last four projects she was part of. Mrs. Ballard said, but there was no tax increase. Mr. Eckhardt said we as a Board want to be supportive to whatever makes the most sense. We don't have a sense of what the

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PROPOSED 2020 CAPITAL IMPROVEMENT PROJECT UPDATE Continued

committee or community support is or isn't for this. Mr. Eckhardt said it is more of a question. The next leader is going to have to answer the question what is next in education and how does it constitute into a facility renovation. He said his thought was if we can just do what has to be done now it gives the next leader the opportunity to set the goals and visions and be supportive to move in that position. It seems like the timing is challenging right now. Dr. Santiago-Marullo said what we are proposing is what we are considering to be the minimum. Mr. Eckhardt said so the \$46 million was proposed as the minimum. That is the least we can do to keep things going? Dr. Santiago-Marullo said that is why we recommended it. Mr. Vistocco asked if there is technology in the project. Mr. Phelps said yes, there are technology upgrades. He then went over the next steps. At the August 8th Board meeting the Board of Education will vote on the final project scope and the SEQRA. In September community forums will be held. The referendum vote will take place on October 8, 2019.

FIELD TRIP REQUEST

A motion was made by M. Vistocco, seconded by K. Ballard, to approve the following field trips:

- 8th Grade French Trip to Quebec City, Canada from 5/21/20 – 5/25/20;
- Varsity Girls Volleyball Team to Clifton Park, NY from 10/18/19 – 10/19/19 to participate in a tournament;
- Varsity Wrestling to Valatie, NY from 1/17/20 – 1/18/20

The motion was carried. 4 yes 0 no

MEETING REPORTS

None at this time

PUBLIC COMMENT

Carol Prescott, a parent, raised a concern on how the capital project committee meetings were conducted.

UPCOMING EVENTS

Next Board Meeting

The next Board meeting will take place on Thursday, August 8, 2019 at 7:15 PM in the Early Childhood School Boardroom.

New Teacher Orientation

The new teacher orientation welcome will take place on August 19, 2019 from 8:00 AM – 8:30 AM in the Boardroom.

Superintendent's Conference Day

Opening day for staff will take place on August 28, 2019 from 8:00 AM – 9:00 AM in the JH/SH Performing Arts Center.

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ADJOURN

A motion was made by M. Vistocco, seconded by C. Eckhardt, to adjourn the meeting at 8:57 PM. The motion was carried. 4 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk